CSR POLICY

MP State Electronics Development Corporation Limited (MPSEDC) in its initiative to fulfill its Corporate Social Responsibility as a public sector enterprise shall focus on areas as notified under Section 135 read with Schedule VII of the Companies Act 2013 and the Companies (Corporate Social Responsibility Policy) Rules 2014.

This policy, encompasses the company’s philosophy for giving back to society as a corporate citizen and lays down the guidelines and mechanism for undertaking socially useful programmes for the welfare & sustainable development of the community at large, is titled as the ‘MPSEDC CSR Policy’.

This policy shall apply to all CSR initiatives and activities to be undertaken by the Company as per provisions of Companies Act, 2013 and rules made there under as applicable from time to time.
Purpose

To lay down guidelines and ensuring the implementation of CSR initiatives in letter and spirit through appropriate procedures and reporting.

CSR Activities

To undertake all or any of such CSR activity(ies), directly / indirectly, relating to following projects/programs :-

(i) Eradicating hunger, poverty and malnutrition, promoting health care including preventive health care and sanitation including contribution to the Swachh Bharat Kosh set up by the Central Government for the promotion of sanitation and making available safe drinking water;
(i) Promoting education, including special education and employment enhancing vocation skills especially among children, women, elderly, and the differently abled and livelihood enhancement projects;

(ii) Shiksha ko bhavaya, vishesh shiksha or rojgara vishesh rup se bachchon, mahilaon, bujuran ke beech pesh koushal bhavaya, or alag vikalang aur jeevika vruddhi pariyojanao sahitya:

(iii) Promoting gender equality, empowering women, setting up homes and hostels for women and orphans; setting up old age homes, day care centres and such other facilities for senior citizens and measures for reducing inequalities faced by socially and economically backward groups;

(iv) Ensuring environmental sustainability, ecological balance, protection of flora and fauna, animal welfare, agroforestry, conservation of natural resources and maintaining quality of soil, air and water including contribution to the Clean Ganga Fund set up by the Central Government for rejuvenation of river Ganga;
(iv) Measures for the benefit of armed forces veterans, war widows and their dependents;

(v) Training to promote rural sports, nationally recognized sports, paralympic sports and Olympic sports;

(vii) Contribution to the Prime Ministers' National Relief Fund or any other fund set up by the Central Government for socio-economic development and relief and
welfare of the Scheduled Castes, the Scheduled Tribes, other backward classes, minorities and women;

(viii) Contributions or funds provided to technology incubators located within academic institution which are approved by the Central Government;

(ix) Rural development projects;

(xi) Slum Area Development (slum area means an area declared as such by Central Government, State Government or any other competent authority);

(xi) ‘Swachh Bharat Kosh’ for contribution to ‘Clean Ganga Fund’;

(xii) स्वच्छ भारत कोष फ़िक्ष ही फ़िक्ष कोष ही फ़िक्ष कोष के योगदान के लिए;
(xiii) Such other activities as may be permissible under the Companies Act, 2013 and rules made there under.

(xiii) कंपनी अधिनियम, 2013 और उसके अधीन बनाए गए नियमों के तहत के रूप में इस तरह की अन्य गतिविधियाँ अनुमति हो सकती हैं.

Words and expressions used in this CSR Policy and not defined herein but defined in the Act shall have the meaning respectively assigned to them in the Act.

सीएसआर नीति में प्रयुक्त शब्दों और अभिव्यक्तियों, जिन्हें इन नियमों में परिभाषित नहीं किया गया किंतु अधिनियम में परिभाषित किया गया है, के वही अर्थ होंगे जो अधिनियम में दिए गए हैं.

CSR activities shall be undertaken by the Corporation directly or indirectly by making contribution to organization / trusts, who are eligible as per the provisions of the Companies Act, 2013 & rules made thereunder, engaged in any of the above mentioned CSR activity/activities (either new or ongoing) excluding activities undertaken in pursuance of the normal course of business of the Company.

निगम द्वारा सीएसआर गतिविधियाँ सीधे या परोक्ष रूप से संगठन/ट्रस्ट्स को योगदान, जो कंपनी अधिनियम 2013 के प्रावधानों के अनुसार और उसके अधीन बनाए नियमों के अनुसार पात्र हैं, उपरोक्त वर्णित सीएसआर गतिविधि/गतिविधियों के अनुशरण में (नयी या चल रही) जो कंपनी के सामान्य कारोबार का हिस्सा हैं, को छोड़कर की जावेंगी.

Exclusion from CSR
The following activity shall not form part of the CSR activities of the Company:

1. The activities undertaken in pursuance of normal course of business of a company.

2. CSR projects/programs or activities that benefit only the employees of the Company and their families.

3. Any contribution directly/indirectly to political party or any funds directed towards political parties or political causes.

4. Any CSR projects/programs or activities undertaken outside India.
Annual spends/Allocation of Funds

वार्षिक खर्च/धन का आवंटन

The Company would spend not less than 2% of the average Net Profits of the Company made during the three immediately preceding financial years. The surplus arising out of the CSR activity will not be part of business profits of the Company.

राजस्व दुर्दशा के 2% जो कि पिछले क्रमवर्ती तीन वित्तीय वर्षों के दौरान किए गए से कम नहीं खर्च होगा एवं सीएसआर गतिविधि से उत्पन्न होने वाली अधिशेष कंपनी के व्यापार के लाभ का हिस्सा नहीं होगा।

Based on the amount to be spent towards CSR, the CSR Committee will select the CSR activity/project as per the CSR policy and shall authorize the Managing Director to spend/contribute the same for the selected CSR activity. The amount spent as aforesaid shall be put up for ratification of the Committee at its next meeting and shall report to the Board accordingly. The same will be done at least once in a financial year.

सीएसआर आधार पर खर्च की जाने वाली राशि सीएसआर समिति सीएसआर नीति के अनुसार सीएसआर गतिविधि/परियोजना का चयन करेगी और खर्च/योगदान करने के लिए चयनित सीएसआर गतिविधियों के लिए प्रबंध निदेशक को प्राधिकृत करेगी। उपरोक्त व्यय राशि संचालक मण्डल की अगली बैठक में समिति के अनुसार प्रदर्शित के लिए रखा जाएगा और तदनुसार बोर्ड को रिपोर्ट करेगा जो वित्तीय वर्ष में कम से कम एक बार किया जाएगा।

The Company may build CSR capacities of its personnel and/or those of its implementing agencies through Institutions with established track records of at least three financial years.
but such expenditure shall not exceed five percent of total CSR expenditure of the Company in one financial year.

However if the Company ceases to be covered under sub-section (1) of Section 135 of the Act for three financial years, then it shall not be required to, comply with the provisions laid down under sub-section (2) to (5) of the said section, till such time it meets the criteria specified in sub-section (1) of the Act.

Guiding Principles for Constitution of CSR Committee:

Board of Directors shall constitute the CSR Committee which will consist of at least three directors.
The Committee will meet at least twice in a year to discuss and review CSR activities and Policy. A quorum of two members is required to be present for the proceedings to take place. Such other meetings of the Committee can be convened as and when deemed appropriate. The Committee members may attend the meeting physically or via such audio visual means as permitted under the Act. The Committee shall have the authority to call such employee(s), senior official(s) and or externals, as it deems fit.

The Company Secretary shall act as Secretary to the Committee.

Scope of Functions of CSR Committee:

The CSR activities enumerated above shall form part of scope of functions of the CSR Committee.

To publicize the CSR Policy, Policy documentation and upload(s) on website.
• Such other activities as directed by the Board of Directors of the Company and/or as deemed appropriate and expedient by the Committee for the furtherance of CSR objectives of the Company, in pursuance with the Regulations.

नियमों के अनुसरण में इस तरह की अन्य गतिविधियों के रूप में कंपनी के निदेशक मंडल द्वारा निर्देशित और/ नियमों के अंतर्गत कंपनी के सीईसीआर के उद्देश्यों को आगे बढ़ाने के लिए समिति द्वारा जैसा भी उचित समझा और समीचीन हो.

**Transparent Monitoring Mechanism**

पारदर्शी निगरानी तंत्र

• The CSR Committee shall prepare a transparent monitoring mechanism for ensuring proper utilization of funds/implementation of the projects / programmes /activities proposed to be undertaken by the Company.

सीईसीआर समिति कंपनी द्वारा शुरु की जाने वाली सीईसीआर परियोजनाओं अथवा कार्यक्रमों अथवा कार्यकलापों के लिए एक पारदर्शी निगरानी तंत्र संस्थित करेगी.

• The CSR Committee shall have the authority to obtain professional advice from external sources and have full access to information contained in the records of the Company as well as the powers to call any employee or external consultant or such other person(s) and for such purpose as may be deemed expedient for the purpose of accomplishments of overall CSR objectives laid down under the Act.
Review and Reporting

The CSR Committee will review and provide progress update to the Board of Directors every six months/at such other intervals as it may deem fit.

The Company will report the details of CSR initiatives and activities of the Company in the Directors' Report and on the website of the Company, as required under the Regulations.

Monitoring

- The CSR Committee and persons/entities authorised by it, will conduct due diligence checks on the current CSR activities/projects at such intervals as it may deem fit and report anomalies, if any, immediately.
 Amendments to the Policy

The Board of Directors on its own and/or as per the recommendations of CSR Committee can amend this Policy, as and when required as deemed fit, any or all provisions of the CSR Policy would be subject to revision/amendment in accordance with the Act on the subject as may be issued from relevant statutory authorities, from time to time.

नीति में संशोधन

निदेशक मंडल अपनी ओर से या/सीएसआर समिति की सिफारिशों के अनुसार इस नीति में संशोधन कर सकते हैं जब और तब ऐसा करना आवश्यक हो, सीएसआर नीति के किसी भी या सभी प्रावधानों का अधिनियम के अनुसार संशोधन/समय समय पर अधिनियम के अधीन प्राप्त सावधानी प्राधिकरण द्वारा उक्त विषय पर जारी कोई संशोधन, किया जा सकता है.

Chairman
Managing Director

अध्यक्ष
प्रबंध संचालक

Place: Bhopal

स्थान: भोपाल

Date: November 15, 2016

दिनांक: 15 नवम्बर 2016