

RESPONSE TO PRE BID QUERIES

Tender No. - MPSEDC/MKT/ECI/2015/298

Tender for Rate Contract of Online Data Entry of Elector details & Updation, Rationalization, Integration, EPIC Preparation, De-duplication, BLO Register Processing, Printing and Binding, Control table Corrections, Generation & Printing of Photo Electoral Roll as per the guidelines of Election Commission of India

Sl. No.	Clause No in Tender	Page No.	Query	Reply of MPSEDC
1	Standard Rates: Point No.5	24	The base rate for printing the PVC EPICs is Rs.8.00 which is very low, it should be minimum Rs.12.00	The rate of printing PVC EPICs is hereby increased to Rs.9.50
2	Standard Rates: Point No.5	24	As the rate of providing the duplicate PVC EPICs, approved by the ECI is Rs.25.00, so in the same way the rate of printing the PVC EPICs should be increased from existing Rs.8.00 to Rs.25.00	
3	Standard Rates: Point No.5	24	The standard rate for printing the PVC EPICs is very low (Rs.8.00). As we have seen in the tender of MPSEC, that almost all bidders have quoted the rate of -20% to get the work, and the same is expected here as well. In that case the standard rate will become Rs.6.40 and it will become very difficult for any Vendor to work on such a low rate. That is why you are requested to increase the rate of PVC EPIC to Rs.12.00	
4	Required Infrastructure Point No.7	25	Why it is necessary to use the full panel cartridges instead of half panel cartridges, for printing the PVC EPICs.	This condition is chaged as follows: The EPICs printed should be proper & of good quality. No white line is allowed beneath the photograph in cases where half panel cartridges are used.
5	Eligibility Criteria: Point No.4	12	3 projects are required to be executed for the cumulative value of Rs.30 Lakhs in last 3 financial years. Whether the same or more amount will be considered from a single project executed in the last 3 years?	The bidder should have executed 3 projects in the last three financial years. Single project with the total worth of Rs.30 Lakhs is not eligible.
6	11. Eligibility Criteria	11	The eligibility in turnover can be increased to atleast Rs.1 Crore in each of the last 3 financial years.	No Change
7	11. Eligibility Criteria	11	The experience of preparation of PVC EPICs should be included in the eligibility criteria.	No Change

8	Annexure IV : (22 Zones)	38, 39	All the zones should have almost equal no. of electors, presently the no. of electors per zone varies from 13 Lakhs to 35 Lakhs	No change
9	Payment - 19.2	15	When will be the remaining 20% payment will be made to the Vendors, whether every year or at the end of 5 years.	The 20% payment will be disbursed along with the payment of next quarter after producing all the required documents/certifications.
10	19. Payment	15	The payment channel must be from CEOMP Office to MPSEDC, which can be disbursed to Vendors only after obtaining certificates from concerned DEO Office.	No change
11	19. Payment	15	The 80% payment should be given, as soon as the bills are produced to MPSEDC by the vendor. The volume of work performed can be calculated by the MPSEDC and the certificate from the Districts should not be required at this point. For the remaining 20% amount, the District certificate will be required and if Districts do not provide certificate within 15 days, it should be considered that bills are verified and accordingly 20% payment should be released to the vendor.	Not change
12	General Conditions - 35.16	22	If the Collectorate rate changes for the minimum wages for the Data Entry operator, will the new rates be applicable from that date onwards or later?	The new/revised rates will be applicable from the 1st day of the subsequent month onwards.
13	General Conditions - 35.11	22	Where will be the manpower & setup is to be deployed, whether at District head quarter or at Tehsil level.	At the District headquarter or as directed by the CEOMP/DEO
14	General Conditions - 35.9	22	As the duration of this tender is for 5 years, the yearly incremental of 5% in rates should be applied.	No change

15	General Conditions - Minimum number of entries per operator = Standard Wages Rate (SWR)at time of award of contract / Rate agreed per form=5000	24	Kindly explain the formulae?	If the operator performs the data entry of Form 6/6A, equal to or less than 5000 nos or less in a month, in that case the vendor will get only the salary of the operator. But if the operator performs data entry in excess of 5000 nos, the vendor will get the salary of the operator plus the rate of the data entry X no. of excess forms. The single data entry of Form 6/6A is equivalent to 2 data entry of Form 002, 7, 8 & 8A.
16	General Conditions - The operator is expected to perform data entry of minimum 5000 nos of form 6 and 6A or 10000 nos of form 002, 7, 8.	25	In how much time?	Per Month.
17	General Conditions - 35.10	22	The AC wise operators should be deployed, instead of District wise.	No change
18	General Conditions - 35.11	22	If the Tehsil wise setups were installed as per the directions of concerned District, whether we get the salary for that operator or not?	On the direction of CEOMP/DEO the vendor can install an additional setup at the AC or Tehsil level after taking the written approval of MPSEDC. One setup means 1 Operator, 1 Computer, 1 Laser Printer, 1 PVC Card Printer, 2 Barcode Scanners & 1 Biometric device.
19	Standard Rates:	24	The condition of not quoting the rates below -20% should be removed as it is against the concept of open tender and competition.	No change
20	Standard Rates: Point No.4	24	As the rate of providing the per page copy of the voter list to any person is Rs.1.00 as per the ECI, in the same way the rate of double sided printing should be increased from existing Rs.0.65 to Rs.1.00 per page.	No change
21	18. Service Levels & Penalties	13-15	The Total penalty payable under any/all of the clauses should be limited to 10% of the value of the Invoice & also the relaxation in the time lines be provided.	No change
22	18. Service Levels & Penalties	13-15	Penal clause must be minimized, because in case of delay made by concerning DEO Office, only vendor will be punished.	No change

23	18. Service Levels & Penalties	13-15	New clause should be included like 'in case delay committed by administrative machinery the additional cost must be given to vendor because vendor will be surviving under heavy penal clause'.	No change
24	22 - Attendance and Timesheet Policy	16	What is the use of Biometric device?	To record attendance of the data entry operator.
25	2.2 Scope of Work Part I - Data Entry	5	What is the use of Barcode Scanner?	The Barcode stickers will be placed over the Forms to keep track of handing over of the Forms from District to Vendor, PER delivery date, etc.
26	Special Conditions: Point No. (a)	23	The bidders should be allowed to bid for N no. of zones, but only 2 zones can be allotted to him, if qualified in the commercial bid.	No change
27	Special Conditions: Requirement of the Operators (c)	24	Instead of the CPCT / Aadhaar certified operators, the condition of 'experienced 12th pass operators' can be included.	The revised condition is: The Operator deployed should be CPCT / Aadhaar Certified or passed the exam conducted by MPSEDC .
28	General Query	In Mother Roll, how many voters will be printed on one page		30 electors per page.
29	General Query	Estimated no. of pages to be printed every year.		The rough formula would be, No. of electors in an AC / 30. Every year Draft & Final Publication are performed & generally the 11 sets are required by the District authorities.
30	General Query	Are Vendors allowed to generate & print the Duplicate PVC EPICs		No, only after the ERO approves the Form 002.

Sd/-
Addl. Chief General Manager
MPSEDC Ltd.
01.12.2015