

M P STATE ELECTRONICS DEVELOPMENT CORPORATION LTD  
(A Govt. of M.P Undertaking)

**Expression of Interest (EoI)**

for

empanelment of Enrollment Agencies (EA) Registered with UIDAI  
for carrying out the enrolment functions in different districts of  
Madhya Pradesh  
(EoI No. MPSEDC/Aadhaar/2016/335)

(Scanned copy of all pages of this document is to be  
submitted duly signed on each page.)

## INVITATION FOR BIDS

State Registrar – Madhya Pradesh State Electronics Development Corporation Ltd., Bhopal invites Expression of Interest (EoI) from Enrolling Agencies (EA) empanelled with UIDAI for carrying out the enrolment functions in different districts of Madhya Pradesh. Interested bidders may obtain further information from the office of MPSEDC Ltd.; Bhopal. Quotes are invited for the work mentioned hereunder:

<b>S n</b>	<b>Items</b>	<b>Description</b>
A	Scope of Work:	Aadhaar Enrolment in different districts of Madhya Pradesh
B	Cost of EoI document:	Rs. 5000.00 (non-refundable) online
C	Processing Fee:	Rs. 281.00 or as applicable
D	Download of EoI documents:	Date 08.09.2016 to 21.09.2016
E	Date of Pre-Bid meeting	Date 16.09.2016 at 4.00 PM.
F	Last date of submission of EoI:	Date 21.09.2016 up to 3.00 PM.
G	Date of opening of EoI:	Date 21.09.2016at 4.00 PM.
H	Venue for Pre-Bid meeting	State IT Centre, 47-A, Arera Hills, BHOPAL (M.P.)BHOPAL (M.P.)
I	EMD:	Rs.1,00,000/- (Rupees one lakh only) to be submitted Online
J	Address for communication:	Dy. Chief General Manager MPSEDC LTD., 47-A, Arera Hills, BHOPAL (M.P.)BHOPAL (M.P.)

Note: EoI document can be viewed/ downloaded from the website [www.mpeproc.gov.in](http://www.mpeproc.gov.in). Bidder has to submit the document fee, Processing fee and EMD amount Online.

\*All further notifications/amendments shall be posted on [www.mpeproc.gov.in](http://www.mpeproc.gov.in) only

## Letter for Submission of EOI

To,

Deputy Chief General Manager,  
Madhya Pradesh State Electronics Development Corporation Limited,  
State IT Centre, 47-A, Arera Hills, Bhopal – 462011.

Ref: "EoI for empanelment of Enrolment Agencies (EA) Registered with UIDAI for carrying out the enrolment functions in different districts of Madhya Pradesh against EOI No MPSEDC/Aadhaar/2016/335 dated 08.09.2016 due for opening on 21.09.2016

Dear Sir,

1. Having examined the EOI document, we, the undersigned, herewith submit our offer for the enrolment work in accordance with terms and conditions and confirm our acceptance to execute the order within the time period specified in the document, at the fixed rate of Rs. 35/- inclusive of all taxes and cost in the accompanying Technical EoI in response to your EOI Notification (EOI No. MPSEDC/Aadhaar/2016/335) for Empanelment of enrolment agencies for collection of demographic and biometric information for Aadhaar generation in the state of Madhya Pradesh, in full conformity with the said EOI document. (in case of consortium, the names of the consortium partners shall be provided here).
2. We, the undersigned, offer to provide services to State Registrar, Madhya Pradesh State Electronics Development Corporation Limited for carrying out the enrolment functions for the Empanelment of enrolment agencies for collection of demographic and biometric information for Aadhaar generation in the state of Madhya Pradesh in accordance with your EOI.
3. We have read the provisions of the EOI document and confirm that these are acceptable to us. Hence, we are hereby submitting our EoI.
4. We would like to declare that we are not involved in any litigation with any Government in India and we are not under a declaration of ineligibility for corrupt or fraudulent practices.
5. We hereby declare that we have not been blacklisted by any Central/ State/ UT Government.
6. We hereby declare that we have not been charged with any fraudulent activities by any Central/ State/ UT Government.
7. We undertake that, in competing for (and, if the award is made to us, in executing) the above contract, we will strictly observe the laws against fraud and corruption in force in India namely "Prevention of Corruption Act, 1988".
8. We understand that the Madhya Pradesh State Electronics Development Corporation Limited is not bound to accept any or all bid received in response to this EOI.
9. In case we are engaged by the State Registrar - MPSEDC as an EA, we shall provide assistance/cooperation required by State Registrar, UIDAI appointed auditing agencies/ UIDAI officials for performing their auditing and inspection functions. We understand that our non-cooperation for the same shall be grounds for termination of contract.
10. In case we are engaged as an EA, we agree to abide by all the terms & conditions of the Contract that will be issued by State Registrar.
11. The fixed price includes the cost of setting up and operating of Stationary enrolment stations and mobile enrolment stations, cost of providing additional services and performing all functions as per the scope of work defined in the EOI.
12. If, after our EoI is accepted, we fail to complete the work as per the order. We agree that, M/s. MPSEDC LTD. Bhopal shall have full authority to forfeit the earnest money and cancel our order with no obligation on their part.
13. We confirm having deposited earnest money of ₹.1,00,000/- (Rupees one lakh only) online, and general information required.
14. We further confirm that –

- i. We have sufficient qualified manpower and necessary materials and support to execute the order efficiently in the specified time schedule.
- ii. The fixed rate accepted shall be valid till the completion of the order and we give our acceptance for extension of contract with mutual consent for a period of 1 year, if required.
- iii. We further confirm that all chapters of the EOI document have been read, understood and signed and there is no deviation/discrepancy.

15. Our correspondence details with regard to this EOI are:

No.	Information	Details
1	Name of the Contact Person	
2	Address of the Contact Person	
3	Name, designation and contact address of the person to whom all references shall be made regarding this EOI	
4	Telephone number of the Contact Person	
5	Mobile number of the Contact Person	
6	Fax number of the Contact Person	
7	Email ID of the Contact Person	
8	Corporate website URL	

We remain,  
Yours sincerely,

Authorized Signature [*In full with stamp and date*]: \_\_\_\_\_  
 Name and Title of Signatory: \_\_\_\_\_  
 Name of Firm: \_\_\_\_\_  
 Address: \_\_\_\_\_

**GENERAL INFORMATION AND EMD DETAILS**

1	EA Code	
2	EMD Details Date of Submission of EMD online: Amount in ₹.:	
3	Name and Address of the Bidder:	
4	Contacts:	
5	Telephones:	
6	Fax:	
7	E-mail:	
8	Mobile No:	
9	Category of the Bidder (Whether company, partnership firm or Proprietary concern)	
10	Name of Chief Executive Officer and Telephone No.	
11	Year of Establishment	
12	Service Tax No.	
13	Income Tax PAN/GIR No.	
14	Name and Address of the Banker	
15	Details of the work award by other Registrars for UID enrolments <ul style="list-style-type: none"><li>• Name of Registrars</li><li>• Period of Contract</li><li>• No. of Enrolments awarded</li></ul>	

Note: Separate sheets may be attached wherever necessary.

Signature of the Bidder  
With stamp and date

## **Introduction**

Madhya Pradesh State Electronics Development Corporation Limited in the capacity of State Registrar appointed by the nodal department invites this EOI to collect demographic and biometric information of the resident in the state in all 51 districts. State has a population of 726.26 Lakh as per 2011 census and this is estimated to be 798.60 Lakh as in 2016. State has as on date already covered 677 Lakh residents and Aadhaar numbers has been issued to them. The remaining population of 121 Lakh residents in the state is still to be covered under Aadhaar enrolment so that Aadhaar number can be issued to them. State intends to cover 100 percent of this population by 31<sup>st</sup> December 2016.

### **01. About Aadhaar Project**

Government of India (GoI) has embarked upon an ambitious initiative to provide a Unique Identification (called "Aadhaar") to every resident of India and has constituted the Unique Identification Authority of India (UIDAI) for this purpose. The timing of this initiative coincides with the increased focus of the GoI on social inclusion and development through major thrust on investments in various social sector programs, and transformation in public services delivery through e-Governance programs. Aadhaar has been envisioned as a means for residents to easily and effectively establish their identity, to any agency, anywhere in the country, without having to repeatedly produce identity documentation to agencies. More details on the UIDAI and the strategy overview can be found on the website: <http://www.uidai.gov.in>

To ensure the widespread implementation of the UID project there is a need to increase the reach and flexibility to enroll residents across the country. To achieve this, the UIDAI proposes to partner with a variety of agencies and service providers (acting as Registrars, Sub-registrars and Enrolling Agencies) to enroll residents for UID. By participating in enrolling residents, registrars and enrolment agencies across the country would be part of a truly historic exercise, one which can make our welfare systems far more accessible and inclusive of the poor, and also permanently transform service delivery in India.

In this context, the Registrars shall engage EAs for carrying out the various functions and activities related to Aadhaar enrolment such as setting up of enrolment centers, undertaking collection of demographic and biometric data for Aadhaar enrollment and any other data required by the Registrar for the effective implementation of their projects. This Request for Quotation document is intended to invite bids from only those EAs which are empanelled with UIDAI for undertaking demographic and biometric data collection for enrolment of residents for Aadhaar enrolments.

## **Terms and Conditions**

Contents of Bidding Documents for carrying out the enrolment functions in different districts of Madhya Pradesh, the bidding procedures and the terms of contract are prescribed here in under:

### **02. Eligibility Criteria:**

The following are the conditions, which are to be necessarily fulfilled, to be eligible for evaluation of the proposed solution. Only those interested bidders who satisfy the following eligibility criteria should respond to this EOI:

- The bidder should be empanelled with UIDAI and/or having live EA code for undertaking the Demographic and Biometric data collection of Residents in the State of Madhya Pradesh for Aadhaar enrolments (EA Code Certificate should be attached).
- The bidder should not be blacklisted by UIDAI.
- In case of Consortiums, only those consortiums which have been empanelled with UIDAI and/or having live EA code are eligible to submit a consortium bid. In such a case, the lead EA empanelled with UIDAI shall be the lead member of the consortium and shall be responsible and liable to the Purchaser for all aspects of their bid, contract, etc.

### **03. Amendment in EoI Document by the Competent Authority**

At any time prior to the deadline for the submission of EoI, the competent authority may, for any reason, whether on its own or in response to a clarification requested for by a prospective bidder, modify the EoI document by way of amendment(s).

In order to allow reasonable time to the prospective bidders for taking into account such amendment(s), in the preparation of their EoI, the competent authority, at its discretion, may extend the deadline for the submission of EoI.

### **04. Rate**

The rate payable for successful Aadhaar Enrolment including all taxes and verifier payments will be Rs. 35/- each (Rupees thirty five only). The above rates will be applicable if selected bidder fulfill the below mentioned performance based criteria:

1. The selected bidder deploys the minimum committed machines/kits as agreed between MPSEDC / District Administration.
2. If the selected bidder fails to deploy the minimum committed machines/kits mentioned at point No. 1, a penalty as per clause 32 point no. 4 would be applicable.

### **05. The EMD may be forfeited:**

If a Bidder withdraws its EoI during the period of bid validity specified by the bidder on the bid: or In case of a successful Bidder, if the Bidder fails:

- (i) To accept the order
- (ii) If the supplier, after accepting the work order fails to deliver the material/services as per the order.

Any alterations, erasures or overwriting shall be valid only if the person or persons signing the EoI initial them.

## **SUBMISSION OF EoI**

### **06. Marking of EoI**

The bidders shall submit EMD, their EoI (including the signed EOI document) as per online submission process.

### **07. Payment:**

Payment: Payment shall be released by MPSEDC as per the following terms:

Outcome based payments shall be made to the EA by the Registrar on a monthly basis based on the number of enrolments completed (Aadhaar Generated) and coverage of the scope of work. This payment shall be subject to adherence to the Service Level Agreements. Therefore 90% of payment due will be made on monthly basis and balance 10% will be made on adherence of Service Level Agreements as given below and compliance of all terms of contract.

### **08. Deadline for Submission of EoI**

EoI must be submitted online but not later than the time and date specified in the invitation of EoI. In the event of the specified date for the submission of EoI being declared a holiday for the office of the competent authority, the EoI will be received up to the appointed time on the next working day.

### **09. Late Submission of EoI**

Any EoI received after the deadline for submission of EoI prescribed by the competent authority, will not be accepted.

## **OPENING AND EVALUATION OF EoI**

### **010. Opening of EoI**

The EoI will be opened by the Committee constituted for this purpose. If the EMD is found to be in order, the Committee will consider eligible bidders for further evaluation.

In case, the EoI is not opened on the day fixed for the opening of EoI, the date, time and place of opening of EoI will be intimated to the bidders or their representatives.

### **011. Preliminary Examination**

The process of evaluation of EoI is as follows:

- (i) The Committee, appointed by the MPSEDC LTD., will first verify that the EMD has been submitted as Security as per requirement. The Committee will examine the EoI on Eligibility Criteria as specified. The scrutiny of technical proposals will be based on the Evaluation Criteria determined.
- (ii) After scrutiny, the MPSEDC LTD. after having examined the proposal may accept the same or reject all or any proposal. The decision of the MPSEDC LTD. in this regard shall be final and binding.



## **012. Earnest Money Deposit/Performance Security**

- (i) An EMD of Rs. 1.00 lakh must be submitted online along with the EoI.
- (ii) EoI not accompanied by EMD shall be rejected as non-responsive.
- (iii) No interest shall be payable by the Purchaser for the sum deposited as earnest money deposit.
- (iv) No bank guarantee will be accepted in lieu of the earnest money deposit.
- (v) The EMD of the unsuccessful bidders would be returned back within one month of signing of the contract.
- (vi) The EMD of the selected bidder will be converted to Performance Guarantee valid for the contract period and will be returned at the end of the contract period.
- (vii) The selected bidder can also furnish a Performance Bank Guarantee of Rs. 1.00 lakh, in the form of an unconditional and irrevocable bank guarantee from a scheduled commercial bank in India in favor of MPSEDC payable at Bhopal Madhya Pradesh for the entire period of contract with additional 90 days claim period.
- (viii) The bank guarantee must be submitted after award of contract but before signing of contract.
- (ix) The successful bidder has to renew the bank guarantee on same terms and conditions for the period up to contract including extension period, if any. Performance Bank Guarantee would be returned only after successful completion of tasks assigned to them and only after adjusting/recovering any dues recoverable/payable from/by the Bidder on any account under the contract.
- (x) In case the successful bidder opts to submit performance bank guarantee of Rs. 1.00 lakh, the EMD submitted at the time of submission of EoI shall be returned.

## **013. Contacting the Competent Authority**

Any effort on part of a Bidder to influence the Competent Authority or members of Technical/Monitoring committee, in its decisions on EoI evaluation; bid comparison or contact award may result in rejection of the bidder's bid.

MPSEDC LTD. reserve the right to accept or reject any or all the EoI without assigning any reason

## **TERMS AND CONDITIONS OF CONTRACT**

## **014. Award of Contract**

- (i) The Bidder shall submit a detailed Work Plan detailing out the area to be covered in each month and the timelines for covering the enrolment work in the geographical area, which shall plan be submitted at least 10 days in advance for concurrence. The Work Plan should be in line with the EOI in terms of deployment of enrolment stations. The Purchaser shall evaluate the same and make necessary modifications which shall be mutually agreed by both parties before issuance of Letter of Intent
- (ii) The Purchaser shall issue a Letter of Intent to the selected Bidder after mutual acceptance of the Work Plan.
- (iii) The Bidders will sign the contract as per the standard form of contract within 15 days of issuance of the letter of intent.
- (iv) The Bidder is expected to commence the assignment on the date and at the location specified in the detailed Work Plan. In case the winning Bidder fails to start the enrolment work within 7 days of issue of Letter of Award of Work/ Letter of Intent, then the Purchaser may cancel the award of work to the bidder.

### **015. Disqualification**

Purchaser may at its sole discretion and at any time during the evaluation of application, disqualify any applicant, if the applicant:

- (i) Submitted the application after the response deadline;
- (ii) Made misleading or false representations in the forms, statements and attachments submitted in proof of the eligibility requirements;
- (iii) Exhibited a record of poor performance such as abandoning works, not properly completing the contractual obligations, inordinately delaying completion or financial failures, etc. in any project in the preceding three years;
- (iv) Submitted an application that is not accompanied by required documentation or is non-responsive;
- (v) Failed to provide clarifications related thereto, when sought;
- (vi) Submitted more than one application either as a Single Agency/ Prime Agency/ consortium member;
- (vii) Was declared ineligible/blacklisted by the Government of India/State/UT Government;
- (viii) Is in litigation with any Government in India.

### **016. Termination for Default**

If the selected bidder, in the judgment of the Purchaser, is found to be engaged in corrupt, fraudulent, collusive, or coercive practices in competing for or in executing the contract, in such cases purchaser reserves the right of instant termination of the contract without providing notice period for termination and suitable legal action (FIR, Blacklisting of selected bidder, seizure of hardware and other materials) will be taken by the purchaser.

### **017. Termination for Convenience**

The purchaser, by a written notice of one month sent to the selected bidder, may terminate the contract, in whole or in part, at any time for its convenience. The Notice of Termination shall specify that termination is for the Purchaser's convenience, the extent to which the performance of the selected bidder under the contract is terminated, and the date upon which such termination becomes effective.

### **018. Resolution of Disputes**

MPSEDC and the successful bidders shall make every effort to resolve amicably by direct informal negotiation, any disagreement or dispute, arising between them under or in connection with the contract.

Any dispute or difference whatsoever arising between the parties to this Contract out of or relating to the meaning, scope, operation or effect of this Contract or the validity of the breach thereof, which cannot be resolved, shall be settled through a process of arbitration as defined the provisions of the Madhya Pradesh Madhyastam Adhikaran Adhiniyam, 1983 and the award made there under shall be final and binding upon the parties hereto, subject to legal remedies available under the law. The Arbitration proceedings will be held at Bhopal, Madhya Pradesh, India.

### **019. Legal Jurisdiction**

All legal disputes are subject to the jurisdiction of Courts at Bhopal only.

## **020. Indemnity**

The successful bidders/Successful Bidder shall indemnify, protect and save MPSEDC against all claims, losses, costs, damages, expenses, action suits and other proceeding, resulting from infringement of any patent, trademarks, copyrights etc. or such other statutory infringements in respect of all components (like system software, software tools, hardware etc.) and the services rendered under this EOI.

The supplier will be required to comply with the IP related laws of land. Any liability that may arise due to the materials/goods supplied not complying with the legal requirements will be the responsibility of the successful bidder. MPSEDC shall not be held responsible for any Liability that may arise due to non-conformity to the Legal requirements.

## **021. Publicity**

Any publicity by the bidder in which the name of the Indenter/buyer is to be used should be done only with the explicit written permission of the MPSEDC.

## **022. Force Majeure**

- The successful Bidder shall not be liable for forfeiture of its Performance bank guarantee, Liquidated Damages, or termination for default if and to the extent that it's delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure.
- For purposes of this clause, "Force Majeure" means an event beyond the control of the Bidder and not involving the Bidder's fault or negligence, and not foreseeable. Such events may include, but are not restricted to, Act of God, acts of Government in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargoes.
- If a Force Majeure situation arises, the Bidder shall promptly notify the Managing Director of MPSEDC in writing of such condition and the cause thereof. Unless otherwise directed by the authorized representative of MPSEDC in writing, the Bidder shall continue to perform its obligations under the Contract as far as it is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

## **SCOPE OF WORK FOR ENROLMENT AGENCY**

Madhya Pradesh State Electronics Development Corporation Limited in the capacity of State Registrar appointed by the nodal department invites this EOI to collect demographic and biometric information of the resident in the state in all 51 districts. State has a population of 726.26 Lakh as per 2011 census and this is estimated to be 798.60 Lakh as in 2016. State has as on date already covered 677 Lakh residents and Aadhaar numbers has been issued to them. The remaining population of 121 Lakh residents in the state is still to be covered under Aadhaar enrolment so that Aadhaar number can be issued to them. State intends to cover 100 percent of this population by 31<sup>st</sup> March 2017.

## **023. The scope of work of the Enrolling Agency (EA) is defined as follows:**

- a. Scope of work for Aadhaar Enrolment of Adults (including School Children)

- b. Scope of work for Aadhaar Enrolment of children below 5 years in Anganwadi/other locations

**24.1 Scope of work for Aadhaar Enrolment of Adults (including School Children)**

The scope of this engagement shall include all the steps from setting up an enrolment centre (EC)/Enrolment station (ES) on for enrolment of residents including children in schools / other institutions for the Aadhaar Enrolment in various districts of Madhya Pradesh and providing requisite MIS reports to Registrar and UIDAI on enrolments completed till the whole enrolment operation for the targeted population is completed.

The scope shall also include the collection of demographic details as per the as per the data requirements of Registrar, Madhya Pradesh State Electronics Development Corporation Limited Bhopal if any. The EA may also undertake enrolment and biometric update of Adults in the school / institutions such as teachers, staff etc. if a request is made by school / institution without affecting the children enrolment and biometric update. The contract duration between the Registrar and UIDAI would be for duration of six (6) months to complete Aadhaar enrolment of the target adult and children population.

**24.2 Scope of work for Aadhaar Enrolment of children below 5 years in Anganwadi/other locations**

The scope of this engagement shall include all the steps from setting up an enrolment centre (EC)/Enrolment station (ES) (Defined as Android Tablet based Child Enrolment Lite) for enrolment of all the children below 5 years of age in Anganwadi / other locations and providing requisite MIS reports to Registrar and UIDAI on enrolments completed till the whole enrolment operation for the targeted children population is completed. The EA shall also be responsible for delivering additional services as required by the Registrar through this EOI. The contract duration between the Registrar and UIDAI would be for duration of six (6) months to complete Aadhaar enrolment of the target children population.

The EA shall also be responsible for delivering additional services as required by the Registrar through this EOI.

The scope of work of the EA includes the following:

- a) Procure enrolment hardware, software including Biometric Devices as per UIDAI specifications; Upgrade to latest requirements as per process/technology changes from time to time
- b) Hire & Train Manpower for Enrolment; supervise the enrolment process at the field level to ensure that the enrolments are in accordance with prescribed processes and guidelines of UIDAI
- c) Enroll Operator/Supervisors; Certify, Register and Activate them at UIDAI
- d) Software Installation, Configuration and Registration
- e) Setting up of EC and ES
- f) Set up a Help Desk at for crowd management and addressing resident grievances
- g) Help create awareness
- h) Capture Demographic and Biometric Data using UIDAI enrolment client
- i) Data Transfer to UIDAI
- j) MIS

- k) Ensuring Data Privacy and Security
- l) Document Management as per UIDAI guidelines. Please note that Scanning of resident documents during enrolment is mandatory.

**Note:-**

To understand the complete scope of work of an EA, refer the latest versions of the following documents available in the "Process Manuals and Guidelines" section on UIDAI website <http://www.uidai.gov.in/registrar-enrolments.html>:

**024. Procure Biometric Devices/Tablets as per UIDAI Specifications**

The EA should procure camera and biometric devices (for fingerprint and iris capture), used for capture of biometric data at the ES, which conform to UIDAI specifications and certified with UIDAI appointed agencies.

For enrolment of Children below the age of 5 years

The EA should procure Tablet, used for capture of demographic and authenticate parent biometric at the ES, which conform to UIDAI specifications and certified with UIDAI appointed agencies

**025. Setting up of ES and EC**

The number of ES/ EC and the duration shall be decided by the Registrar taking into account a number of factors like population density, geographical and topographical features, accessibility etc. The Annexure 'B' of this document provides age-band-wise Aadhaar status as on 31.08.2016.

The Annexure 'B' provides the number of enrolment required to be done. The exact location and catchment area of enrolment station shall be decided by the registrar in consultation with the EA. These enrolment stations may be operated in camp mode or as permanent enrolment centre (PEC). A camp mode enrolment station in this context would mean an ES housed in a camp mode vehicle with facilities as defined in this section and shall move around in the catchment area (locality) assigned until the enrolment of the target population in the locality is completed. The detail about PEC shall be as per PEC policy framed and issued with UIDAI and available at <http://www.uidai.gov.in/registrar-enrolments.html>.

The minimum facilities in the setup are as follows:

**a. Setting up of ES**

ES refers to an individual enrolment booth/enclosure inside the EC. The capture of Demographic and Biometric data is done in this Station. An ES shall be equipped with all the necessary machinery at all times which includes:

S. No	Particulars
<b>MANDATORY</b>	
<b>A</b>	<b>Station</b>
<b>I</b>	<b>Station for Adult Population and School Children</b>

A.1	Laptop/Desktop available USB hub for connecting biometric and other devices; (Always Check with <b>techsupport@uidai.net.in</b> for latest requirements). For ECMP version 2.0 <ul style="list-style-type: none"> <li>• 2Ghz,Dual core CPU or later</li> <li>• 3GB RAM or higher</li> <li>• 160GB HDD</li> <li>• Dedicated USB 2.0 Port(minimum 5 ports required)</li> </ul> Note: (Windows Vista/any 64 bit Operating System is not supported)
A.2	Iris Authentication Device for use with Android Tablet <ul style="list-style-type: none"> <li>• STQC certified Iris authentication device for Aadhaar Authentication and extractor software/SDK (STQC Certificate must be submitted)</li> <li>• API/SDK for Android (4.0 or above) Operating System</li> <li>• Device should be plug and play with any Android (4.0 and above) without need of any additional license to be deployed</li> <li>• The device should have integrated USB 2.0 type connector.</li> <li>• Device must come with connector cables to allow connection of the device to Micro USB port</li> <li>• Sample application for Android platform to test Iris sensor/extractor</li> </ul> Vendor has to provide all necessary technical support for integration of their device.
A.3	UIDAI software installed, tested, configured and registered with CIDR as per installation and configuration manual. A new version must be installed latest within one month of release on all registered laptops. VDM installed and services for the devices are running.
A.4	Iris capturing device available(record Make & Model)
A.5	Fingerprint capturing device available(record Make & Model)
A.6	Digital Camera (Record Make & Model) must conform to UIDAI's specifications.
A.7	Scanner for scanning documents during enrolment, where scanning is being used (pre-scanned documents can also be attached)
A.8	White back ground screen, non reflecting, opaque, ~3ft wide, and with stand ,available for taking photographs
A.9	Extra monitor for residents to verify their data (15-16" with a resolution above 1024x768)
A.10	All devices necessary for enrolment must conform to UIDAI's specifications
A.11	Working of all equipment at every station tested
A.12	Memory Stick for data transfer (4 GB pen drive sufficient for 1 centre/day i.e. ~5 stations. EC should maintain a stock of 20 days )
A.13	Printer ( A4 laser printer; must print photo with good quality receipt)
A.14	Printer Paper( Inventory for 5 stations for 10 days ~ 20 rims)
A.15	Antivirus / Anti Spyware checks
A.16	Data Card /Internet connectivity for Enrolment Client. Client synch is mandatory at least once in 10 days.
A.17	All Operators and Supervisors enrolled into Aadhaar, registered with UIDAI CIDR, Certified and Activated

A.18	All Operators, Supervisors and Introducers on boarded into Aadhaar client for local authentication.
A.19	The pre-enrolment data from the Registrars, if used, is available for import on laptops
A.20	If Registrar has additional fields to be captured , then the KYR+ software for capturing the KYR+ fields is configured and tested
A.21	Sponge for wetting and hand-cleaning cloth available
A.22	GPS Receiver as per UIDAI specs
A.23	Hardware keys for ESs for security reason (may be prescribed with UIDAI later)
<b>II</b>	<b>Station For Enrolment of Children 0 - &lt; 5 Yrs</b>
<b>1-Android Tablet with 7 inch screen with built-in fingerprint scanner with STQC certified.</b>	
1	Processor- 1.0 GHz Dual Core or above
2	RAM- 1 GB or above
3	Internal Storage- 8GB or above
4	Expandable storage through micro SD, minimum 16 GB
5	USB Port- Minimum one Micro USB port and an optional additional USB Port
6	USB port should provide power supply to biometric device and support USB OTG.
7	Rear Camera with Auto focus & 5 Mega Pixel resolutions or above, LED Flash
8	7"Capacitive touch screen and 1024x600 pixel resolution or above
9	Scratch resistant front screen
10	GSM SIM card slot
11	Min. Battery backup up to 120 minutes, with minimum 3200 mAh battery.
12	SAR values within acceptable range
13	Separate charging port with AC adapter 110-240 volt range
14	Micro USB host cable
15	GPS and AGPS facility for capturing the location coordinates
16	Connectivity Requirements
16(a)	<ul style="list-style-type: none"> <li>Mandatory Edge/3G mobile data support</li> </ul>
16(b)	<ul style="list-style-type: none"> <li>Wi-Fi IEEE 802.11b/g/n</li> </ul>
17	Software Requirements for development support
17(a)	<ul style="list-style-type: none"> <li>Android 4.0 Operating System or Above</li> </ul>
17(b)	<ul style="list-style-type: none"> <li>Safety and other standards compliance – CE certification/ RoHS certification BIS IS 13252 &amp; FCC certification</li> </ul>
18	Power Bank for recharging the Tablet (minimum 10000 mAh battery)
<b>2-Single Fingerprint Scanner Device for use with Android Tablet (as STQC Certified, approved with UIDAI for Aadhaar enrolment)</b>	
1	STQC certified Single Finger-print biometric device for Aadhaar Authentication with driver, in-built template extractor software/SDK (mandatorily with

	license, if required) (STQC Certificate for the device must be submitted)
2	API/SDK for Android (4.0 and above) platform.
3	Device should be plug and play with any android (4.0 and above) tablet without need of any additional license to be deployed.
4	The device should have integrated USB 2.0 type connector.
5	Device must come with connector cables to allow connection of the device to Micro USB port
6	Sample application for Android platform to test sensor/extractor
7	Vendor has to provide all necessary technical support for integration of their device

**b. Setting up of EC**

EC refers to the premises located in the area where the enrolment is being carried out. The location for the EC and number of ES per center shall be determined by the EA and approved by the Registrar. The enrolment plan and schedule for the center shall be prepared by the EA and shared with the registrar. One EC can host a single or multiple ES. Following are the specifications for a enrolment center.

<b>S. No</b>	<b>Particulars</b>
<b>MANDATORY</b>	
<b>B</b>	<b>Centre</b>
B.1	Backup power supply (generator) of 2 KVA capacity for every five ESs kept in a centre
B.2	Fuel to run the generators
B.3	Printed Aadhaar Enrolment/Correction Forms available in sufficient numbers at centre / pre-distributed.
B.4	Bubble packed, water resistant, envelopes (CD mailer) for transferring pen drives/ hard disks to CIDR (wherever required)
B.5	Download and install latest version of Aadhaar SFTP client if using online mode for data transfer to CIDR. All packets need to be uploaded within 20 days of enrolment. The enrolment client will freeze if packet pending for uploads exceed 1000 on the station.
B.6	Photocopier for xerox of resident's PoI,PoA documents(or provisions as per contract)
B.7	Data Backup of each station at least twice a day on an external hard disk (backup should be maintained for a minimum period of 60 days).
B.8	Adequate lighting, fans & power points for plugging various biometric devices available
B.9	Local authorities informed of enrolment schedule
B.10	Introducers informed of enrolment schedule
B.11	Banner for the EC placed at entrance
B.12	Posters depicting enrolment process in English & the local language present in visible places



B.13	Grievance handling Helpline Number and other important numbers displayed prominently inside/outside the EC
B.14	The User Manual of the software available for ready reference & operators aware of the same
B.15	Ink pad for taking thumb impressions on consent where resident/introducer is unable to sign
B.16	External Hard disk for taking backup
B.17	Mobile phone/ Land phone/Internet available for immediate communication with UIDAI /Registrars etc

**c. Other Requirements at EC are listed as below:**

<b>S. No</b>	<b>Particulars</b>
<b>Desired</b>	
<b>C</b>	<b>Other Logistics</b>
C.1	Extension box for Power Cord
C.2	Water, soap and towel for cleaning hands
C.3	Drinking water facility available
C.4	Sufficient number of tables and chairs for enrolment station operators
C.5	Chairs/benches available in shade for waiting enrollees
C.6	Hall / room spacious & furniture organized to minimize movement of enrollee while capturing biometric information
C.7	At least one station is suitable for physically challenged, pregnant women, women with infants and elderly enrollees. This station is clearly marked with a visible banner. EC is preferably setup in ground floor.
C.8	Carry cases for all devices available
C.9	Material for cleaning biometric instruments and laptops as specified by device manufacturers
C.10	A separate enclosure to enroll "purdah-nasheen" women available
C.11	Sufficient no. of operators available for job rotation & preventing operator fatigue
C.12	Lady operators / volunteers to assist women enrollees
C.13	Security arrangement in place to stop enrollees from carrying bags / suitcases or any other material into the ECs
C.14	A ramp is provided for disabled and old age people; It is recommended that the centre should be setup in the ground floor of the building
C.15	First aid kit available
C.16	ORS kit available for areas in extreme heat conditions
<b>D EC - Health &amp; Safety Considerations</b>	
D.1	All the electrical equipment are properly earthed
D.2	All wiring on the floor or along the walls properly insulated
D.3	Wiring required for the generator backup and for connecting the various devices used for enrolment neatly organized

D.4	Fuel for generator or any other inflammable material stored away from the enrolment area
D.5	Fire safety equipment available handy
D.6	Power generator kept sufficiently away from the ES
D.7	Local Emergency Help numbers available at the center & operators aware of the same

- i. An EC shall be manned by a supervisor and technical personnel in addition to the operators at the enrolling stations. A ratio of 5:1 operators to supervisors as well as operators to technical staff subject to a minimum of one supervisor per EC should be maintained by the EA.
- ii. The premises of the EC are expected to be provided by the government authorities wherever available. However the EA shall ensure required infrastructure like connectivity, power (if not already available) etc. with the help of the local body authorities. In cases where such facilities are not available, the EA shall be responsible for providing alternate arrangements like power generator etc.
- iii. An area in the EC shall be clearly demarcated for enrollees waiting to be enrolled and facilities for seating should be provided.
- iv. In case of camp mode enrolment center/stations also, the decision on frequency/period of availability shall be decided by the Registrar based on density of population, geographical terrain etc.

## **026. Hire & Train Manpower for Enrolment**

### **Hiring Manpower:**

The EA shall hire manpower to operate the ES/ECs as per the guidelines prescribed with UIDAI.

1. Operator: An Operator is employed by an EA to execute enrolment at the ES. To qualify for this role, person should satisfy the following criteria:
  - a. The person should be of age 18 years and above.
  - b. The person shall be minimum 10+2 pass.
  - c. The person should have a basic understanding of operating a computer and should be comfortable with local language keyboard and transliteration.

Before starting work as an Operator:

- a. The Operator should have been enrolled for Aadhaar and his/her Aadhaar number should have been generated.
- b. The Operator should have undergone training on the process of UID Enrolment and various equipment and devices used during Aadhaar enrolment. Organizing this training is the responsibility of the EA.
- c. The Operator should have obtained certificate from a testing and certifying agency authorized with UIDAI.
- d. The Operator should have been activated, in accordance with UIDAI guidelines, prior to commencing enrolments. The EA is required to have a unique Operator ID for each, to activate them.

2. Supervisor: A Supervisor is employed by an EA to operate and manage ECs. It is mandatory to have one Supervisor at each EC. To qualify for this role, the person should satisfy the following criteria:
  - a. The person should be of age 18 years and above.
  - b. The person shall be 10+2 pass and should preferably be a graduate
  - c. The person should have a good understanding and experience of using a computer
  - d. The person should preferably have prior experience of working in Aadhaar Enrolment program

Before starting work as a Supervisor:

- a. The Supervisor should have been enrolled for Aadhaar and his/her Aadhaar number should have been generated.
  - b. The Supervisor should have undergone training on the process of UID Enrolment and various equipment and devices used during Aadhaar enrolment.
  - c. The Supervisor should have obtained certificate from a testing and certification agency appointed with UIDAI.
  - d. The Supervisor should have been activated in accordance with UIDAI guidelines prior to commencing enrolments. The EA is required to have a unique ID for each, to activate them.
3. Technical Personnel: The EA shall hire Technical personnel to provide technical support during enrolment at the EC.
  4. Induction Training: After hiring the personnel as described above, the EA should impart induction training on the various activities involved in the enrolment process to enable them to understand and adjust to the local situation. The induction training is to be given just before actual deployment of the personnel for enrolment operations. The period of induction training shall be from 10 to 15 days and should include:
    - i. UIDAI overview
    - ii. Introduction to UIDAI enrolment process
    - iii. CEL software
      - Basics on Tablet and other devices
      - Working with Biometric devices
      - UID Client enrolment application software

### **Training of Manpower:**

The EA shall identify resources to employ in the enrolment operations, get them trained and certified and then deploy them on the ES. UIDAI shall empanel training institutes to impart training in UIDAI prescribed enrolment operations. EAs may opt for engaging specialized training agencies (only those who have been empanelled with UIDAI) for providing training to its enrollment personnel. However the enrolling agencies may also train their own manpower subject to certain conditions as prescribed below.

1. The training schedule and content shall be as prescribed with UIDAI on its website.

2. The EA may prefer to have master trainers onboard. Master trainers shall be identified by the enrolment agency from its pool of trainers and get them trained with UIDAI/ its representative as per its schedule. Master trainers shall train the trainers.
3. The EA shall have the requisite number of trainers for training its personnel. Trainers have to be trained by the Master trainers and should have passed the certification exam.
4. The training and enrolment operations shall be separate activities.
5. Duration of the training will vary depending on the category/ level of the participant and shall be prescribed with UIDAI on its website.
6. The EA providing in house training shall translate the training material into local language and hand it over to the course participants.
7. The EA shall ensure the availability of the requisite infrastructure for imparting training which shall include:
  - a. Availability of at least two sets of the ES for training purposes
  - b. Certified trainers
8. The size of a batch for training shall not exceed 40 per batch.
9. The training schedule and contents for training shall be defined with UIDAI/its representative.
10. The manpower trained by the EA/Empanelled training agency shall be considered qualified only after passing the Certifying test conducted by a Testing and Certifying Agency authorized with UIDAI. Therefore the agency shall coordinate with the testing agency for testing and certifying its trainees.
11. The agency shall be subject to process audits for training from time to time with UIDAI/ its representative.

Indicative training modules and duration is provided in Annexure 'C' of this document. Alternatively an individual can undergo self training based on the content provided on the UIDAI website and attend the certification test. Upon successful certification the individual is deemed competent to perform in the role he is certified and can be hired by the EA for enrolment operations.

## **027. Conduct Enrolment Operations as per Standard Processes**

Prior to the commencement of the Enrolment operations the EA shall work closely with the local governing bodies, key introducers in publicizing the UID, its importance and schedule for UID registration in that location. During the enrolment operation, also publicity and awareness shall be done in coordination with the local authorities to encourage enrolments. All content and material for such publicity will be jointly worked with UIDAI/Registrar and shall conform to specifications laid down with UIDAI.

The EA would use the software provided by the UIDAI/Registrar for the collection of demographic data and the biometric data. The software will be supported by a User Manual. The Registrar will provide pre enrolled data to agencies, if available. UIDAI has defined clear-cut standard processes for Aadhaar enrolment which are published on UIDAI website and referred to in **clause 17 - Note**.

## **028. Send Enrolment Data to UIDAI and Registrar**

The enrollment data must be uploaded through SFTP client of UIDAI within the prescribed time limit notified from time to time. The registrar packet of enrollment data must also be transferred on the same day.

The UIDAI has issued separate instructions on capture, storage and handing over of documents i.e. Consent Slip, Enrollment Form, PoI, PoA and POR documents to DMS agency.

The instructions are available on website <http://uidai.gov.in>. The selected EA has to ensure adherence to these instructions.

UIDAI may mandate GPS in future. UIDAI may further revise the DMS process in future.

### 029. Additional Services to be provided by the EA

- Help filling the enrolment forms for the illiterate.
- UIDAI has made scanning of resident document mandatory from 01<sup>st</sup> July, 2016 in all the States/UTs by all the registrars. Any exception due to field conditions will be allowed on case to case basis and will be managed through configuration at CIDR level in the same way the sync period is managed.
- Establishment of ECs, second-time for mop-up Enrolment.
- The operator should mandatorily ask from resident for consent for sharing data for availing various welfare schemes of Government.

### 030. Privacy & Security

EAs are responsible to make sure that the data is kept in a very secure and confidential manner and under no circumstances, shall they either use the data themselves or part with the data to any other agency other than the UIDAI and / or Registrar in EAs agency and shall be subject to audit with UIDAI/Registrar/their representative from time to time.

### 031. Provide Electronic MIS Reports on Enrolment Status

Operator shall send enrollment statistics on enrolment status to Registrar/UIDAI on a regular basis. The formats and contents of the MIS reports shall be decided by the UIDAI/Registrar.

### 032. Service Levels (Illustrative)

Sl. No.	Performance Indicator	Service Level Metric	Penalty on breach of service level (imposed monthly)
<b>Service Level Metrics and Penalties as per policy of UIDAI</b>			
1	Penalty for Process Violation, data quality and Delay in upload of enrolment packet to UIDAI	As per policy framed, issued and modified with UIDAI from time to time. Any change in policy made subsequent to signing of the contracts shall also be applicable automatically.	As per policy framed, issued and modified with UIDAI from time to time. Any change in policy made subsequent to signing of the contracts shall also be applicable automatically.
<b>Registrar level Service Level Metrics and Penalties</b>			
1	Submission of MIS	<p>a) EA shall submit daily enrolment report in electronic form as per format prescribed by the Registrar.</p> <p>b) EA shall submit monthly report in electronic form and in the form of hardcopy duly</p>	<p>Failure of submission of -</p> <p>a) daily report for continuously 7 days shall be liable to a penalty of Rs 2500/- per instance (Max two instances per month)</p> <p>b) Monthly report for more than one month shall be liable to a penalty of Rs</p>

		signed on behalf of the EA as per format prescribed by the Registrar.	5000/- per each instance.
2	Delay in submission of documents to DMS agency as per UIDAI standards.	Delay in submission of DMS beyond one month of time-line decided by the UIDAI.	One time penalty of Rs 5000/- per lot of 50,000 documents.
3	Non-collection/non-submission of documents to DMS agency.	3. Non-collection/non-submission of documents as per the guidelines of the UIDAI.	As per policy framed, issued and modified with UIDAI from time to time. Any change in policy made subsequent to signing of the contracts shall also be applicable automatically.
4	Deployment of enrolment ECMP kits / Tablets / CLEC Kits	Non-Deployment of minimum committed machines/kits	Rs. 1000/- per short machine/kit per month

### **Capping on penalty**

- The overall amount withheld on account of deficiencies, in a given month/during the contract period, shall normally be capped at 10% of the total amount payable in that month/during the contract period. This will take into consideration the cumulative amount being withheld on account of deficiencies in performance, both on account of UIDAI policies and on account of Registrar level Service Level Metrics given above.

### **033. Roles and Responsibilities**

Roles and Responsibilities of Registrar, EA and their personnel like Introducers, Verifiers, Operators and Supervisors are defined with respect to Aadhaar processes and the latest versions of these documents are available in the "Process Manuals and Guidelines" section on UIDAI website <http://www.uidai.gov.in/registrar-enrolments.html>

- Roles and responsibilities
- Resident Enrolment Process Document

### **034. Target Population Data**

Est. Population 0 to less than 5 years	82,15,478
Total Aadhaar Generation 0 to less than 5 Years	28,58,681
% Aadhaar Generation 0 to less than 5 Years	35 %
Est. Population 5 to less than 18 years	2,34,09,130
Total Aadhaar Generation 5 to less than 18 Years	1,75,94,346
% Aadhaar Generation 5 to less than 18 Years	75 %
Est. Population 18 Years and Above	4,82,36,341
Total Aadhaar Generation 18 years & above	4,72,51,960
% Aadhaar Generation 18 years & above	98 %
Total Est. Population in Madhya Pradesh	7,98,60,949
Total Aadhaar Generation in Madhya Pradesh	6,77,04,987
% Aadhaar Generation in Madhya Pradesh	85 %

Note:

Age-band wise status of Aadhaar Generation as on 31.08.2016 for each district of Madhya Pradesh is given in Annexure 'B'

## Technical Offer

### Expression of Interest (EoI)

for

Empanelment of Enrollment Agencies (EA) Registered with UIDAI for Carrying out the Enrolment Functions in Different Districts of Madhya Pradesh

(EoI No. MPSEDC/Aadhaar/2016/335)

Name of Bidder:

S.No	District Name	Target Population upto Dec'16	Aadhaar generation upto 1st Sep-2016	%	To be enrolled Population	No of Kits to be deployed	Targeted Enrolments / day till 31st December 2016	Min. Committed Kits	Max. Committed Kits	Preference for District
1	Bhind	1872636	1158055	62%	714581	198	17865			
17	Ashoknagar	929246	640629	69%	288617	80	7215			
20	Datia	865120	624676	72%	240444	67	6011			
2	Morena	2161794	1570921	73%	590873	164	14772			
29	Sheopur	756377	564865	75%	191512	53	4788			
4	Gwalior	2234441	1759891	79%	474550	132	11864			
11	Vidisha	1604189	1264797	79%	339392	94	8485			
8	Shivpuri	1897977	1505201	79%	392776	109	9819			
16	Sehore	1441950	1153861	80%	288089	80	7202			
18	Raisen	1464233	1181617	81%	282616	79	7065			
19	Singrauli	1295637	1052711	81%	242926	67	6073			
14	Rajgarh	1699788	1381951	81%	317837	88	7946			
15	Tikamgarh	1589115	1293926	81%	295189	82	7380			



7	Ujjain	2184770	1780868	82%	403902	112	10098		
37	Anuppur	823866	672920	82%	150946	42	3774		
5	Rewa	2600687	2152048	83%	448639	125	11216		
6	Satna	2450953	2028867	83%	422086	117	10552		
41	Umaria	708980	593668	84%	115312	32	2883		
12	Khargone	2059615	1727194	84%	332421	92	8311		
24	Katni	1420738	1201844	85%	218894	61	5472		
39	Neemuch	908349	772936	85%	135413	38	3385		
9	Sagar	2615369	2226378	85%	388991	108	9725		
3	Indore	3603079	3072845	85%	530234	147	13256		
33	Narsinghpur	1200610	1026490	85%	174120	48	4353		
10	Dhar	2403514	2062168	86%	341346	95	8534		
22	Ratlam	1600004	1376620	86%	223384	62	5585		
30	Damoh	1390144	1199344	86%	190800	53	4770		
28	Barwani	1523924	1331955	87%	191969	53	4799		
38	Panna	1117773	980547	88%	137226	38	3431		
26	Shajapur	1663355	1460600	88%	202755	56	5069		
25	Dewas	1719472	1514790	88%	204682	57	5117		
13	Jabalpur	2708650	2387010	88%	321640	89	8041		
34	Mandsaur	1473925	1302506	88%	171419	48	4285		
36	Guna	1365183	1215203	89%	149980	42	3749		
31	Betul	1732279	1550250	89%	182029	51	4551		
35	Seoni	1516502	1359317	90%	157185	44	3930		
27	Chhatarpur	1937920	1737657	90%	200263	56	5007		
46	Harda	627287	563028	90%	64259	18	1606		

44	Burhanpur	833334	750406	90%	82928	23	2073			
32	Balaghat	1871199	1690126	90%	181073	50	4527			
23	Chhindwara	2299192	2078037	90%	221155	61	5529			
40	Sidhi	1239293	1121694	91%	117599	33	2940			
42	Mandla	1159981	1055541	91%	104440	29	2611			
21	Bhopal	2607235	2375825	91%	231410	64	5785			
43	Shahdol	1172250	1075231	92%	97019	27	2425			
45	Hoshangabad	1364997	1287375	94%	77622	22	1941			
48	Dindori	774700	732265	95%	42435	12	1061			
47	Khandwa	1440552	1376774	96%	63778	18	1594			
49	Jhabua	1127150	1093065	97%	34085	9	852			
50	Alirajpur	801612	780382	97%	21230	6	531			
	<b>Total</b>	<b>79860949</b>	<b>67866875</b>	<b>85.0%</b>	<b>11994074</b>	<b>3332</b>	<b>299852</b>			

Seal and sign of the bidder

**ANNEXURE 'A' Checklist for Submission of Bids**

<b>Checklist for Submission of Bids</b>		
<b>BIDDER NAME:</b>		
<b>S. No.</b>	<b>Particulars</b>	<b>Document Submission Status</b>
a	EOI document with sign & seal of bidder(scanned copy)	
b	Valid empanelment certificate issued with UIDAI and/or having live EA code for undertaking the Demographic and Biometric data collection	
c	Self declaration of not being blacklisted	

## ANNEXURE 'B' Aadhaar Age Band Wise status as on 31.08.2016

Aadhaar Age Band Wise Report Updated Till 31.08.2016												
District	Estd Populat ion 0 to less than 5 years	Tot Aadhaar o to less than 5 Years	%	Estd. Populatio n 5 to less than 18 years	Tot Aadhaar 5 to less than 18 Years	%	Estd. Populatio n 18 Years and Above	Tot Aadhaar 18 years & above	%	Total estd. Popul. in District	Total Aadhaar Gen. in district	%
Alirajpur	112894	35594	32	286280	271900	95	402437	470752	117	801612	778246	97
Jhabua	161244	59187	37	389810	333430	86	576096	695101	121	1127150	1087718	97
Dindori	86525	54205	63	216117	194267	90	472058	483476	102	774700	731948	94
Hoshang abad	125317	65849	53	375367	309488	82	864313	910471	105	1364997	1285808	94
Burhanpur	94995	41819	44	244312	209575	86	494027	527966	107	833334	779360	94
Khandwa	158881	69302	44	431708	364282	84	849963	907898	107	1440552	1341482	93
Shahdol	123484	42897	35	335268	288165	86	713499	741395	104	1172250	1072457	91
Bhopal	232489	86850	37	679240	550319	81	1695506	1737320	102	2607235	2374489	91
Mandla	115247	55096	48	317300	263163	83	727434	736868	101	1159981	1055127	91
Chhindw ara	208603	116271	56	629903	493486	78	1460686	1467862	100	2299192	2077619	90
Sidhi	147600	49506	34	399946	336905	84	691747	733339	106	1239293	1119750	90
Balaghat	164343	75705	46	497387	397357	80	1209469	1216668	101	1871199	1689730	90
Seoni	137864	58638	43	425250	326922	77	953388	971973	102	1516502	1357533	90
Harda	64181	23689	37	184102	143567	78	379005	393882	104	627287	561138	89
Chhatarp ur	211884	72415	34	617558	513487	83	1108478	1146255	103	1937920	1732157	89
Betul	162441	76034	47	487278	386208	79	1082561	1082273	100	1732279	1544515	89
Guna	156163	53586	34	432480	334778	77	776540	819180	105	1365183	1207544	88
Mandsau r	134246	64532	48	405224	313233	77	934456	920176	98	1473925	1297941	88
Jabalpur	226428	97639	43	673872	513888	76	1808350	1771616	98	2708650	2383143	88
Dewas	174258	62078	36	501519	403254	80	1043695	1046162	100	1719472	1511494	88
Shajapur	162232	56996	35	488962	376223	77	1012161	1025073	101	1663355	1458292	88
Panna	122384	50828	42	356464	287212	81	638924	639206	100	1117773	977246	87
Barwani	203719	71684	35	510107	414625	81	810099	844159	104	1523924	1330468	87
Damoh	147387	53228	36	406175	309193	76	836582	835631	100	1390144	1198052	86
Ratlam	166352	47022	28	463664	356270	77	969989	970285	100	1600004	1373577	86
Dhar	277055	111649	40	738996	555146	75	1387463	1391016	100	2403514	2057811	86
Narsingh pur	110432	38131	35	314758	242171	77	775420	744824	96	1200610	1025126	85
Indore	322528	97287	30	900035	665599	74	2380516	2307546	97	3603079	3070432	85
Sagar	274433	115189	42	768377	589517	77	1572559	1517507	96	2615369	2222213	85
Neemuch	81958	33576	41	243680	182321	75	582711	553099	95	908349	768996	85
Katni	146956	46348	32	416792	315324	76	856991	837527	98	1420738	1199199	84

Khargone	227812	69789	31	635457	468043	74	1196345	1184951	99	2059615	1722783	84
Umaria	79000	19804	25	214294	165213	77	415687	407371	98	708980	592388	84
Satna	249141	56213	23	743742	532952	72	1458069	1435743	98	2450953	2024908	83
Rewa	260929	72796	28	804137	586057	73	1535621	1488891	97	2600687	2147744	83
Anuppur	81304	29249	36	230319	173553	75	512243	468535	91	823866	671337	81
Rajgarh	173361	53557	31	505644	369107	73	1020783	957848	94	1699788	1380512	81
Ujjain	206286	49712	24	595753	398377	67	1382731	1325524	96	2184770	1773613	81
Tikamgarh	170065	50909	30	488286	362707	74	930763	876110	94	1589115	1289726	81
Singrauli	159337	55949	35	426811	332833	78	709488	660602	93	1295637	1049384	81
Raisen	158591	46081	29	448304	317827	71	857338	814846	95	1464233	1178754	81
Sehore	149108	43159	29	444179	297209	67	848663	810600	96	1441950	1150968	80
Shivpuri	216155	58341	27	599255	422814	71	1082566	1018408	94	1897977	1499563	79
Vidisha	178422	49778	28	502734	327755	65	923033	881909	96	1604189	1259442	79
Gwalior	196016	48803	25	620669	394639	64	1417756	1309962	92	2234441	1753404	78
Sheopur	89018	25141	28	242298	157727	65	425061	379374	89	756377	562242	74
Morena	229887	71093	31	674882	436703	65	1257026	1058615	84	2161794	1566411	72
Datia	83361	16744	20	250040	143867	58	531719	457128	86	865120	617739	71
Ashok Nagar	105266	24371	23	290075	194763	67	533904	422606	79	929246	641740	69
Bhind	187896	34362	18	554321	270925	49	1130419	846431	75	1872636	1151718	62
<b>Total</b>	<b>8215478</b>	<b>2858681</b>	<b>35</b>	<b>23409130</b>	<b>17594346</b>	<b>75</b>	<b>48236341</b>	<b>47251960</b>	<b>98</b>	<b>79860949</b>	<b>67704987</b>	<b>85</b>

**ANNEXURE 'C' Indicative Training Design Structure - details of training modules & their duration (in days)**

Module Name & course Duration	Master Trainer	Enrolment Operator	Supervisor	Technical Support	Registrar Representative
UIDAI Overview	0.5	0.5	0.5	0.5	1
Introduction to UIDAI enrolment process	0.5	1	1	0.5	
Basics on Hardware devices (Biometric, camera, PC etc)	0.5	0.5	0.5	0.5	0.5
Working with the bio metric devices	0.5	1	1	0.5	
UID Client Application Software	1.5	2	2	2	0.5
Trouble Shooting on UID Client Application Software and Biometric devices	0.5	0.5	0.5	1	
Setting up an Enrollment center	0.5	---	1	1.5	
Enrollment Centre Management	0.5	---	0.5	0.5	0.5
Exception Handling	0.5	1	1	0.5	
Soft Skills - Interaction with Residents / Senior Residents, Grievance handling,, Crowd handling etc	1	1.5	1.5	0.5	0.5
Training Delivery Techniques	1.5	---	---	---	
<b>Total</b>	<b>8</b>	<b>8</b>	<b>9.5</b>	<b>8</b>	<b>3</b>