



MP State Electronics Development Corporation Ltd.
(A Govt. of M.P. Undertaking)

**Tender for Procurement of Complete AADHAAR Enrolment Kits for the office of the Commissioner,
Tribal Development GoMP.**

Tender No. - MPSEDC/TRIBAL/UIDAI/2018/379

Dy.Chief General Manager
State IT Centre, 47-A, Arera Hills, Bhopal 462011 M.P.

Tel: 0755 – 2518603, 8827348707

www.mpsedc.com

Newspaper Advertisement

E-Tender Notice

Online Tenders are invited for the tenders mentioned below. Bidders may view/download the Tender Document from www.mpeproc.gov.in. First time users of this portal will be required to register online with Registration charges. The tender schedule is as follows:

Tender No.	MPSEDC/UIDAI/Tribal/2018/379 Dated 29.06.2018
Scope of Work	Procurement of complete AADHAAR Enrolment Kits (Including Biometric and Non –Biometric Device) for the office of the commissioner, Tribal Development (GoMP) to setup Enrolment Centres and Update Centre at JSK/Sankuls (CRC) and office location under tribal affair Department across all the district of Madhya Pradesh.
Tender Cost	INR 5,000 .00 (Non-refundable)
Processing Fees	INR 280.00 (Non-refundable)
Download of Tender Documents	29.06.2018 to 17.07.2018 up to 2.00 PM
Pre-bid meeting	03.07.2018 at 11.00 AM at MPSEDC Office
Submission of Bid	17.07.2018 up to 3.00 PM
Opening of Technical Bid	17.07.2018 at 3.30 PM
EMD	Rs. 15, 00,000/- (Rupees Fifteen Lakh Only) to be paid online through e-procurement portal. (Please note that NO Exemption for EMD will be granted)
Contact No.	0755- 2518603, 8827348707
Address for communication:	Dy.CGM MPSEDC LTD., 47-A, Arera Hills, BHOPAL (M.P.)

BID DATA SHEET

Particular	Details
Name of the Client	Office of the Commissioner, Tribal Development (GoMP) to setup Enrolment Centres and Update Centre at JSK/ Sankuls (CRC) and office location under tribal affair Department across all the district of Madhya Pradesh.
Address and Concerned person for Correspondence	Dy. Chief General Manager, MPSEDC, State IT Centre, 47-A, Arera Hills, Bhopal, Madhya Pradesh
Download of Tender Documents	29.06.2018 to 17.07.2018 up to 2.00 PM
Pre-Bid Meeting	03.07.2018 at MPSEDC at 11.00 AM
Last date of Bid Submission	17.07.2018, up to 3.00 PM
Cost of bid document	Rs. 5000.00 + Processing Fees (non-refundable) to be paid online through the e-procurement portal.
EMD / Bid Security Amount	Rs. 15,00,000/- (Rs. Fifteen Lakh only) to be paid online through e-procurement portal. (Please note that no exemption for EMD will be accepted)
Date and time for opening of Technical Proposal	17.07.2018 at 3:30 PM
Date and time for opening of Financial Proposal of technical qualified bidder only	The date and time would be communicated on e-procurement portal and MPSEDC site.
Method of submission of Proposal	Only through e-Procurement portal of MPSEDC (website www.mpeproc.gov.in)
Validity of Bids	Minimum 180 days from the due date of submission of proposal as mentioned in this TENDER or the subsequent corrigendum (if any)

Note:

- Tender document can be viewed/ downloaded from the website www.mpeproc.gov.in.
Tenderer has to submit the document fee, processing fee Online and EMD amount Online.
Please note that no exemption for EMD will be accepted.
Any further corrigendum/ addendum shall be uploaded on the e-procurement portal www.mpeproc.gov.in

1. Introduction of MPSEDC

M.P. State Electronics Development Corporation Ltd. is the agency of the state working towards promotion & implementation of IT and e-Governance. It is the single-point of access to any IT business opportunity in Madhya Pradesh and encourages various players in the field of IT to come forward and invest in the state of Madhya Pradesh.

MPSEDC is committed to generate IT business for the public/private sector with a mandate from the Government to develop IT in the state. This includes opportunities for software development, supply of hardware & peripherals, networking and connectivity, web applications, e-commerce, IT training and an entire gamut of direct and indirect IT businesses.

MPSEDC is the State registrar for Aadhaar enrolment for the State of Madhya Pradesh. To meet the 100% Aadhaar enrolment in the State there is a need for Aadhaar enrolment Kits as per STQC certifications & Specifications. We invite bids from interested vendors to submit their most reasonable offer who are capable to supply required 1010 nos. of Kit in the limited time.

3. Scope of Work

Following is the scope of work to be performed by the selected vendor:

S. no	Scope of Work Area	Description of Scope of Work/ Deliverables for the Activity
1	General	<p>-The selected vendor must to supply Laptop, Laser Printer, Background White Screen with Stand, Pen Drive, 60W Focus light with Stand, 4 Port USB HUBs, 6 Port Surge/Spike protector, Web Camera, STQC/UIDAI Certified – Finger Print Capturing Device (SLAP model), IRIS Capturing Device, GPS Device & Scanner and CCTV, Internet dongle and LCD Monitor as per technical specifications and setup Enrolment Centres and Update Centre at JSK/Sankuls (CRC) and office location under tribal affair Department across all the district of Madhya Pradesh.</p> <p>-Provide warranty support for three year in time.</p>

4. Instructions to the Bidders

This section specifies the procedures to be followed by bidders in the preparation and submission of their bids. Information is also provided on the submission, opening, and evaluation of bids and on the award of contract. It is important that the bidder carefully reads and examines the Tender document.

a. Availability of TENDER Document

The Tender document is available and downloadable on following websites:

- a) <http://www.mpeproc.gov.in>

Tender Fees (non-transferable & non-refundable) must be paid online at e- procurement portal (<http://www.mpeproc.gov.in>).

b. Preparation and Submission of Proposal

i. Completeness of Bids

Bidders are advised to study all instructions, forms, terms, requirements and other information in the TENDER document carefully. Submission of bid shall be deemed to have been done after careful study and examination of the TENDER document with full understanding of its implications. The response to this TENDER should be full and complete in all respects. Failure to furnish the information required by the TENDER documents or submission of a proposal not substantially responsive to the TENDER documents in every respect will be at the bidder's risk and may result in rejection of its proposal. The TENDER Document is not transferable to any other bidder.

ii. Language

The bid as well as all correspondence and documents relating to the bid exchanged by the bidder and the purchaser, shall be in English language only.

iii. Preparation and Submission of Bid

The bidder is responsible for registration on the e-procurement portal (www.mpeproc.gov.in) at their own cost. The bidders are advised to go through the e-procurement guidelines and instructions, as provided on the e-procurement website, and in case of any difficulty related to e-procurement process, may contact the helpline number 18002588684. The Bidder shall submit the proposals online as described below-

- a) Proposal that are incomplete or not in prescribed format may be rejected.
- b) The Technical and Financial proposal should be submitted only through the e- procurement Portal.
- c) Technical Proposal - Scanned copy in PDF file format, signed on each page, with file name clearly mentioning: "Technical Proposal for MPSEDC Tender No MPSEDC/TRIBAL/UIDAI/2018/379" The proposal should be as per the Technical Proposal format provided in Annexure I: Technical Proposal Formats
- d) Financial Proposal – Scanned copy in PDF file format, signed on each page, with file name clearly mentioning: "Financial Proposal for MPSEDC Tender No MPSEDC/TRIBAL/UIDAI/2018/379" The proposal should be as per the Financial Proposal format provided in Annexure II
- e) The financial Bid shall be in the prescribed forms and **Comprehensive onsite Warranty of 3 yrs** etc.
- f) Conditional proposals shall not be accepted. If any clarification is required, the same should be obtained before submission of the bids.
- g) Any alteration, erasures or overwriting should be valid only if the person or persons signing the bid initial them.
- h) Bidders are advised to upload the proposals well before time to avoid last minute issues.

- i) The bid has to be submitted only through online through www.mpeproc.gov.in website. No physical submission of bids would be acceptable.

iv. Late Bids

Proposal after due date and time shall not be accepted.

v. Tender Validity

The TENDER offer must be valid for 180 days from the due date of submission of proposal as mentioned in this TENDER or the subsequent corrigendum (if any). However, MPSEDC in consultation with Concerned Dept. may extend this period, if the bidder accepts the same in writing.

vi. Cost and Currency

The offer must be given in Indian Rupees only. The price will remain fixed for the period of the contract and no changes for any reason what so ever will be allowed. The bidder shall bear all the costs associated with the preparation and submission of its bid, and the purchaser will in no case be responsible or liable for these costs, regardless of conduct or outcome of bidding process.

vii. Interpretation of the clauses in the Tender Document

In case of any ambiguity in the interpretation of any of the clauses in Tender Document, the MPSEDC interpretation of the clauses shall be final and binding on the bidder.

The decision taken by the MD, MPSEDC in the process of Tender evaluation will be full and final.

viii. Amendment of Tender Document

At any time prior to the deadline for submission of bids, MPSEDC for any reason, whether at its own initiative or in response to a clarification requested by a prospective bidder, may modify the bid documents by amendment. Any such communication shall be posted on website and bidders are requested to visit the e-procurement website for updates, modification and withdrawal of Offers.

ix. Deviations

The bidder shall not be allowed to make any deviation whatsoever from the terms and condition and minimum technical specifications specified in the TENDER. However bidder can quote higher specification for which no price benefit will be granted.

x. Earnest Money Deposit (EMD) / Bid Security

- a) The Bidder shall furnish a bid security as per the amount mentioned in Bid Data Sheet online through e-procurement portal.
- b) No interest shall be payable on EMD under any circumstances.
- c) Unsuccessful Bidder's Bid security shall be returned immediately on awarding Tender to successful Bidder.
- d) In case of successful bidder, the EMD shall be discharged upon signing of agreement and submission of performance bank guarantee, as per Annexure III.

- e) The EMD shall be forfeited by MPSEDC, on account of one or more the following reasons-
- If a bidder withdraws its bid during the period of bid validity
 - If the bidder fails to sign the agreement in accordance with terms and conditions (Only in case of a successful bidder)
 - Fails to furnish performance bank guarantee as specified.
 - Information given in the proposal is found inaccurate.

c. Qualification Criteria and Bid Evaluation

a. Evaluation Methodology

i. Tender Opening

- a) Bid Opening shall take place through the e-Procurement Portal. Online Proposals submitted along with the EMD/ Bid Security and Tender Fee (Payable Online through the portal) shall be considered for Bid opening as per the timelines mentioned in the Bid Data Sheet.
- b) In case of EMD/ Bid Security is not received as per the timeline mentioned in Bid Data Sheet, the bid submitted in e-Procurement Portal would be rejected.
- c) The EMD/ bid security will be opened at MPSEDC, in the presence of Bidders' representative who may choose to attend the session on the specified date, time and address.
- d) A maximum of two representatives from each Participating Organization would be allowed to attend the Tender Opening. The Bidder's representatives, who may choose to attend the session, can attend the Tender opening at the Date and time mentioned in the Bid Data Sheet or as per the Date and Time revised in the subsequent communication given by MPSEDC through www.mpeproc.gov.in
- e) During bid opening preliminary scrutiny of the bid documents will be made to determine whether they are complete, whether required bid security has been furnished and whether the bids are generally in order. Bids not conforming to such preliminary requirements will be prima facie rejected.
- f) To assist in the scrutiny, evaluation and comparison of offers, the MPSEDC may, at its discretion, ask some or all the Bidders for clarification of their offers on any of the points mentioned therein and the same may be sent through email, facsimile. No change in the prices or substance of the bid shall be sought, offered, or permitted, except to confirm the correction of arithmetic errors discovered by MPSEDC in the evaluation of the bids.

ii. Tender Evaluation

To evaluate the Tender the MPSEDC shall formulate a Tender Evaluation Committee (TEC) (also referred to as "Evaluation Committee"). The Evaluation Committee shall evaluate the Technical and Financial bids as per the following process:

- a) The MPSEDC will evaluate and compare the bids that have been determined to be substantially responsive.
- b) Tender Evaluation Committee shall review the Technical Proposal along with Eligibility Criteria. To assist in the examination, evaluation, and comparison of the bids, and qualification of the Bidders, Evaluation Committee may, at its discretion, ask any Bidder for a clarification of its bid.
- c) The Financial Proposals of only those Bidders who have been qualified in the Technical Proposal along with Eligibility Criteria will be opened in the presence of their representatives, who may choose to attend the session on the specified date, time and address mentioned in the Bid Data Sheet.

iii. Failure to Agree with the Terms and Conditions of the TENDER

Failure of the successful bidder to agree with the Terms & Conditions of the TENDER / Contract shall constitute sufficient grounds for the annulment of the proposal or the award, in such event MPSEDC would reject the proposal and forfeit the EMD as specified in the document.

b. Eligibility Criteria

Sl.No	Eligibility Criteria	Documents to be provided
1	The Bidder must be a company or firm incorporated and registered in India	Certificate of Incorporation under Companies Act
2	In case OEM of Laptop, Multifunction Printer, Monitor manufacturer, the bidder must have an annual average turnover of at least Rs. 200 Crores from ITES business.	CA certificate & audited Balance sheet of Year 2015-2016, 2016-2017 and 2017-18
3	In case OEM of IRIS Scanner / Finger print, Scanner manufacturer, the bidder must have an annual average turnover of at least Rs.30 Crores from ITES business.	CA certificate & audited Balance sheet of Year 2015-2016, 2016-2017 and 2017-18
4	In case of the authorized Dealer/Distributor of an OEM (meeting the requirement as per Sl.No. 2 & 3 as above) of dealer the bidder must have an annual average turnover of at least Rs. 15.0 Crores in last 3 financial years (Year 2015-2016, 2016-2017 and 2017-18)	CA certificate & audited Balance sheet of Year 2015-2016, 2016-2017 and 2017-18
5	In case of the representative/ dealer, the representative/dealer must attach tender specific authorization letter (in the enclosed format in the tender form) from respective manufacturer for all the products quoted by them.	Tender Specific Manufacturer Authorization letter for all products quoted
6	The bidder should have a working office and Service Support Centre in the State of Madhya Pradesh. If the vendor does not have Service Support Centre in each district of Madhya Pradesh, they should establish the same within one month of receiving the work order and give an undertaking to this effect at the time of submission of bid.	List and address of Working office and service support centres in Madhya Pradesh
7	Only those brands which figure in top 5 ranking of latest Gartner Quadrant report /IDC Ranking report for	Gartner Quadrant report /IDC Market analysis report

	India for last Quarter or recently published) for Laptop, Laser Printer and Monitor shall be eligible for participating in the tender	for India of last quarter or recently published for Laptop ,Laser Printer and Monitor
8	IRIS Scanner, Finger print and GPS manufacturer should be certified by Tech Centre, UIDAI with Linux based secure client. The devices which are not certified by Tech Centre, UIDAI will be disqualified during technical evaluation	

c. Technical requirements

- a. The technical specifications as per sheet are the minimum configuration required. Higher specifications may be considered but no price weightage for higher specifications shall be considered.
- b. The drivers for all the devices for the supported OS are required.
- c. The OS recovery / loading media would be required for Machine. The scripts / automated software procedures for partitioning / and re-loading of data in the user defined partitions and recovery in case of failure would be required. In case of possibility of loss of data in the recovery option, the system should prompt for backing up the data before erasing.

d. Technical Compliance of Laptop, Fingerprint Scanner Device & other items as per details given in the tender. Technical compliance of the products along with Make & Model shown by quoted as per Technical Specification Sheet.

Please Note:

- MPSEDC reserves right to visit (or conduct telephonic verification) bidder's customers where such a similar project execution has taken place.
- Bidders who qualify in the technical evaluation i.e. Eligibility criteria & Technical Compliance of products quoted as per required specification shall be considered for financial evaluation.

e. Inspection

Purchaser reserves the right to inspect the manufacturer/supplier works prior to supply. The systems supplied shall be inspected by the purchaser.

f. Financial Bid Evaluation

The financial bids for technical qualified bidders will be opened. Financial bids, not substantially responsive or incomplete in any manner, are liable to be disqualified. The bidder with lowest bid value may be declared as Lowest Bidder (L1).

g. Selection of the Bidder

- a) The technically qualified bidder with L1 rate shall be the successful bidder.

- b) In the event that any successful bidder (L1) withdraws or is not ready for engagement for any reason, MPSEDC may invite the vendor with next lowest rate (L2) for engagement provided L2 bidder is ready to accept the rate quoted by L1 bidder.

h. Confidentiality

- a) Any attempt by a Bidder to influence MPSEDC in the evaluation of the bids or Contract award decisions may result in the rejection of its bid.
- b) If any Bidder wishes to contact the MPSEDC during/after opening of the Bid to award of contract. He may do so in writing.

i. Terms and Conditions Governing the Contract

i Performance Bank Guarantee (PBG)/ Security Deposit

The EMD submitted will be return after submission of PBG equivalent to 10% of work order of the qualified bidder.

ii Taxes and Duties

Rates should be **inclusive of all Taxes** and inclusive of all other duties however taxes shall be mentioned separately as per the Financial Bid format.

iii. Warranty

System should invariably be **comprehensive onsite warranted for a period of three year** from the date of successful installation and commissioning.

iv Delivery Period

Time is the essential of the order. Delivery period should not exceed 60 days from the date of order under. The MPSEDC LTD. reserves the right to extend the delivery period, in the interest of the project if required. The delivery will be required at districts HQ or as mentioned by MPSEDC at the time of place of order.

v Transfer / Sub-Contracting

The bidder has no right to give, bargain, sell, assign or sublet or otherwise dispose of the Contract or any part thereof, as well as to give or to let a third party take benefit or advantage of the present Contract or any part thereof. However, in case of circumstances beyond the control of bidder, transfer/ sub-contracting may be permissible with the written concurrence of Purchaser.

vi Penalty

In case of delay in execution of the order, penalty a sum @ 0.5% (point five percent) of the price of any stores not delivered for a week or Part thereof subject to maximum of 5% (five percent).

vii Warranty support requirement

Successful bidder will ensure the delivery in time & ensure warranty support.

viii Payment

Payment: 80% payment will be released after successfully supply of Aadhaar Kits as per schedule given and balance 20% will be released after operations of hardware only upon certification of AADHAAR Enrolment Kits as "OPERATIONAL" (the report need to be obtained from the competitive authority as designated by the user department.

ix Corrupt / Fraudulent Practices

The Purchaser requires that the Bidders under this Tender should observe the highest standards of ethics during the procurement and execution of such contracts. In pursuance of this policy, the Purchaser defines the terms set forth as follows:

- a) "Corrupt Practice" means the offering, giving, receiving or soliciting of anything of value to influence the action of the public official in the award of the contract, procurement process or in contract execution;
- b) In the event of corrupt practice and fraudulence in addition to penal action as per the terms and conditions of the contract, legal action shall also be initiated against the concerned.
- c) "Fraudulent practice" means a misrepresentation of facts in order to influence award of contract or a procurement process or a execution of a contract to the detriment of the Purchaser, and includes collusive practice among Bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the Purchaser of the benefits of the free and open competition;
- d) The Purchaser will suspend the award of contract if prima-facie it is established that the vendor had engaged in corrupt or fraudulent practices in competing for the contract in question.
- e) The Purchaser will declare a Bidder ineligible after giving opportunity of being heard, either indefinitely or for a stated period of time, to be awarded a contract if at any time it is found that the Bidder has engaged in corrupt and fraudulent practices in competing for, or in executing, this contract.

x Arbitration

In the event of any dispute or differences arising under these conditions or any special conditions of the contract in connection with this contract, the same shall be referred to I4D, MPSEDC Ltd for amicable settlement. In case the same cannot be amicably settled, the same shall then be referred for Arbitration under the Indian Arbitration and Reconciliation Act, 1996 including any amendment thereof. The arbitration proceedings shall be held in Bhopal, Madhya Pradesh.

xi Indemnity

The successful bidders/Successful Bidder shall indemnify, protect and save MPSEDC and MPSEDC against all claims, losses, costs, damages, expenses, action suits and other proceeding, resulting from infringement of any patent, trademarks, copyrights etc. or such other statutory infringements in respect of all components (like system software, software tools, hardware etc.) and the services rendered under this Tender.

xii Publicity

Any publicity by the bidder in which the name of the Indenter/buyer is to be used should be done only with the explicit written permission of the MPSEDC.

xiii Force Majeure

- The successful Bidder shall not be liable for forfeiture of its Performance bank guarantee, Liquidated Damages, or termination for default if and to the extent that its delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure.
- For purposes of this clause, "Force Majeure" means an event beyond the control of the Bidder and not involving the Bidder's fault or negligence, and not foreseeable. Such events may include, but are not restricted to, acts of Government in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargoes.
- If a Force Majeure situation arises, the Bidder shall promptly notify the authorized representative of MPSEDC in writing of such condition and the cause thereof. Unless otherwise directed by the authorized representative of MPSEDC in writing, the Bidder shall continue to perform its obligations under the Contract as far as it is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

xiv Right to terminate the process

MPSEDC, reserves the right to accept or reject any Tender offer, and to annul the Tendering process and reject all Tenders at any time prior to award of rate contract, without thereby

incurring any liability to the affected vendor(s) or any obligation to inform the affected vendor(s) of the grounds for such action.

MPSEDC makes no commitments, explicit or implicit, that this process will result in a business transaction with anyone. Further, this TENDER does not constitute an offer by MPSEDC. The bidder's participation in this process may result in MPSEDC selecting the bidder to engage in further discussions.

xv Limitation of Liability

The maximum aggregate liability of successful bidder shall not exceed the order value.

Annexure I: Technical Proposal Formats

a. Covering letter Technical Proposal

To

Dy. Chief General Manager,
MPSEDC, State IT Centre,
Arera Hills, Bhopal

Sub: Submission of Technical Proposal

Ref: Tender for Procurement of Complete AADHAAR Enrolment Kits for the office of the Commissioner, Tribal Development GoMP (Tender No: MPSEDC/TRIBAL/UIDAI/2018/379 Dated: 29/06/2018).

Dear Sir,

Having examined the TENDER, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to supply and install and maintain the Laptop, Multifunction printer, Fingerprint Scanner Device, web camera and other item as required and outlined in the TENDER. We attach hereto our responses to Technical requirements.

We confirm that the information contained in these responses or any part thereof, including the exhibits, and other documents and instruments delivered or to be delivered to MPSEDC is true, accurate, verifiable and complete. This response includes all information necessary to ensure that the statements therein do not in whole or in part mislead the department in its short-listing process.

We fully understand and agree to comply that on verification, if any of the information provided here is found to be misleading the selection process, we are liable to be dismissed from the selection process or termination of the contract during the project, if selected to do so.

We agree for unconditional acceptance of all the terms and conditions set out in the TENDER document.

We hereby confirm that:

1. We have deposited Earnest Money of Rs./- (Rupeesonly) online.
2. We have successfully executed orders of similar nature and we have sufficient experience and financial strength in handling orders of this value.
3. The quoted rates shall be valid till the completion of the order but not less than 180 days.
4. We further confirm that all chapters of the tender documents have been read, understood and signed and there is no deviation/discrepancy.
5. We agree to accept the extension order up to 100% quantity within Six months of the issue of the order.
6. We agree that you are not bound to accept any Tender response you may receive. We also agree that you reserve the right in absolute sense to reject all or any of the products/ services specified in the Tender response.
7. We hereby declare that our Company / Firm is having unblemished past record and is not declared blacklisted or ineligible to participate for bidding by any State/Central Govt., Semi-government or PSU due to unsatisfactory performance, breach of general or specific instructions, corrupt / fraudulent or any other unethical business practices..

Following are the particulars of our organization:

#	Description	Details (To be filled by the bidder)
1.	Name of the company	
2.	Official address	
3.	Phone No. and Fax No.	
4.	Corporate Headquarters Address	
5.	Phone No. and Fax No.	
6.	Web Site Address	
7.	Details of Company's Registration (Please enclose copy of the company registration document)	
8.	Name of Registration Authority	
9.	Registration Number and Year of Registration	
10.	Quality Certificates (ISO 9001:2008) and its validity, if any	
11.	GST registration No.	
12.	Permanent Account Number (PAN)	
13.	Yearly Turnover of the Last 3 years 2015-2016, 2016-2017 and 2017-18	
14.	Name & address of the Banker	
15.	List of Major Clients and the size of orders	

Note: Separate sheets may be attached wherever necessary

Contact Details of officials for future correspondence regarding the bid process:

Details	Authorised Signatory	Secondary Contact
Name		
Title		
Company Address		
Phone		
Mobile		
Fax		
E-mail		

It is hereby confirmed that I/We are entitled to act on behalf of our company and empowered to sign this document as well as such other documents, which may be required in this connection.

Yours Faithfully

[Authorized Signatory]

[Designation]

[Place]

[Date and Time]

[Seal & Sign]

[Business Address]

b. Checklist for Technical Proposal.

(The technical proposal should comprise of the following basic requirements. The documents mentioned in this compliance sheet along with this form, needs to be a part of the technical proposal)

S. No.	Particulars	Document Submitted (Yes/No)
General Information		
a	Document Of Incorporation of Bidder	
b	GST Registration No.	
c	Permanent Account Number (PAN)	
d	Balance Sheet & Profit & Loss A/c of Last 3 years of Bidder 2015-2016, 2016-2017 and 2017-18	
e	List of clients of Bidder	
f	Signed copy of tender document by bidder	
For Enrolment of Citizens		
1.	Laptop with USB hub for connecting biometric and other devices; For ECMP client	
a	Manufacturers Authorisation of product quoted	
b	Technical Compliance on the manufacturers letter head with make & model with brochures	
2.	Laser Printer	
a	Manufacturers Authorisation of product quoted	
b	Technical Compliance on the manufacturers letter head with make & model with brochures	
3	USB 4 Port Hub	
a	Manufacturers Authorisation of product quoted	
b	Technical Compliance on the manufacturers letter head with make & model with brochures	
4	Pen Drive 16 GB	
a	Manufacturers Authorisation of product quoted	
b	Technical Compliance on the manufacturers letter head with make & model with brochures	
5	White Screen	
a	Technical Compliance on the manufacturers letter head with make & model with brochures	
6	Focus Light	
a	Technical Compliance on the manufacturers letter head with make & model with brochures	
7	Surge protector - Spike	
	Technical Compliance on the manufacturers letter head with make & model with brochures	
8	Dual eye Iris capturing device (STQC certified, approved by UIDAI for Aadhaar enrolment)	
a	Manufacturers Authorisation of Iris capturing device quoted	
b	Technical Compliance on the manufacturers letter head with make & model with brochures	
c	STQC Certificate	
9	Web Camera	
a	Manufacturers Authorisation of Digital Web Camera quoted	
b	Technical Compliance on the manufacturers letter head with make & model with brochures	

10	Slap scanner Fingerprint capturing device (STQC certified, approved by UIDAI for Aadhaar enrolment)	
a	Manufacturers Authorisation of Fingerprint Scanner Device quoted	
b	Technical Compliance on the manufacturers letter head with make & model with brochures	
c	STQC Certificate	
11	GPS Device (STQC certified, approved by UIDAI for Aadhaar enrolment)	
a	Manufacturers Authorisation of Fingerprint Scanner Device quoted	
b	Technical Compliance on the manufacturers letter head with make & model with brochures	
c	STQC Certificate	
12	A4 Size Flatbed Colour Scanner	
a	Manufacturers Authorisation of Fingerprint Scanner Device quoted	
b	Technical Compliance on the manufacturers letter head with make & model with brochures	
13	CCTV Camera	
a	Manufacturers Authorisation of Fingerprint Scanner Device quoted	
b	Technical Compliance on the manufacturers letter head with make & model with brochures	
14	Internet Dongle	
a	Manufacturers Authorisation of Fingerprint Scanner Device quoted	
b	Technical Compliance on the manufacturers letter head with make & model with brochures	
15	TFT Monitor for residents to verify their data (Min. 15" with a resolution above 1024x768)	
a	Manufacturers Authorisation of Monitor quoted	
b	Technical Compliance on the manufacturers letter head with make & model with brochures	

Note: The devices should be certified by Tech Centre, UIDAI with Linux based secure client. The devices which are not certified by Tech Centre, UIDAI will be disqualified during technical evaluation

The Documents related to each point must be uploaded in the form of PDF separately.

TECHNICAL SPECIFICATIONS COMPLIENCES SHEET OF DEVICES

D.1. Laptop Computer

Make		Compliance/Not Compliance
Model		
Allowed OEM	OEM Brand - from Top 5 vendors as per latest IDC report	
Processor	Latest Generation X86 processor with minimum 2.4GHz, 3MB Cache, 4 Cores/threads or higher.	
Chipset	Compatible Chipset	
Motherboard	OEM Motherboard	
RAM	4-GB DDR3/4 or higher, SDRAM @1600MHZ expandable up to 8GB with 1DIMM slot free	
Hard Drive	500 GB or higher Hard Disk Drive	
Optical Drive	DVD R/W Drive	
Audio	Integrated Audio with internal speaker & internal microphone	
Network Interface	10/100/1000 Network interface	
Wireless LAN	Wireless LAN – 802.11/b/g/n and Bluetooth Ver. 4.0	
Graphics controller	Integrated Graphics	
Display	14" (+/-0.1") TFT Anti-Glare LED Backlit Color Display	
Input Devices	Standard Key board & Touchpad	
Interfaces	VGA port, HDMI/DVI/DP, Min 3 Nos. of USB Ports (with Minimum 2 USB 3.0 and 2 USB 2.0)	
Battery	4 Cell Lithium Ion/Lithium Polymer Battery with minimum 4 Hrs Backup	
Webcam	Integrated HD Video Webcam	
Memory Card slot	SD Card Reader or above	
Operating System	Pre-Loaded Genuine Windows 10 Pro (64-bit) with recovery media and Product Key License/Sticker	
Certifications	Energy Star 5.2 and EPEAT India Registered <<Certificate to be submitted for quoted model:	
Antivirus	Pre-Loaded with Latest version Licensed Antivirus Symantec/ MacAfee /NOD32/e-Trust/Kaspersky/Quick Heal/Trend Micro/e-Scan with following features, anti-virus, Anti Spyware, Intrusion Prevention, Browser Protection with single management console with 3 years subscription with support patches)	
Accessories	Required all necessary accessories, connecting cables, driver media, Carry Case and AC Adaptor should be supplied	
Warranty	3 years Onsite comprehensive warranty for Laptop and 1 Year for battery and Power adapter.	

D.2. Laser Printer

Make		Compliance/Not Compliance
Model		
Allowed OEM	OEM Brand - from Top 5 vendors as per latest IDC report	
Printing Technology	Mono Laser	
Print Speed	16 PPM or higher	
Duplex Printing	Manual	
Memory	2MB or Higher	
Resolution	600 X 600 dpi or higher	
Duty cycle	Up to 5000 pages (A4)	
Interface	USB 2.0 or higher	
Toner Cartridge	Integrated Drum & Toner Technology/Separate Drum & Toner Technology	
Startup Toner	OEM Standard Startup Toner for the offered model to be supplied along with the printer	
OS Compatibility	MS Windows 7 & above and Linux-	
Accessories	With all required necessary cables and driver CDs	
Warranty	3 years Comprehensive on-site Warranty	
Availability	The printer model offered should not be at its end of life and the toner cartridges/spare parts should be available at least during the warranty period	
OS Compatibility	MS Windows 7 & above and Linux-	

D.3. USB 4 port Hubs

Make		Compliance/Not Compliance
Model		
No, of USB Ports	4(Female type)	
Data Transfer Rate	12Mbps data transfer rate per port for fast performance or higher	
Compatibility	Compatible to the D.1. Laptops and all brands of desktops and Windows 7 OS. Plug & play	
Accessories	With all necessary required cables and accessories to connect to the PC/Laptop	
Warranty	3 years Comprehensive on-site Warranty	

D.4. Pen Drive 16GB

Make		Compliance/Not Compliance
Model		
Capacity	16GB	
Interface	USB 2.0 or higher	
Type	Plug & Play	
Data Transfer Speed	Read 15 MByte/s, Write 7 MByte/s or higher	

D.5. White Screen

Make		Compliance/Not Compliance
Model		
Size	4 X 5 ft stand mountable/wall mountable, Non-reflecting and opaque	
Accessories	Stand	
Type	Plug & Play	
Data Transfer Speed	Read 15 MByte/s, Write 7 MByte/s or higher	

D.6. Focus Light

Make		Compliance/Not Compliance
Model		
Capacity	60W	
Accessories	Stand , 2Mrts Wire and on/off Switch near the operator	

D.7. Surge protector-Spike

Make		Compliance/Not Compliance
Model		
Specifications	6 nos. of 5A sockets (4 Indian style + 2 International Style), Fuse, on/off Switch and ISO mark	

D.8. STQC /UIDAI Certified Dual Eye Iris Capturing Device

Make				Compliance/ Not Compliance
Model				
Specification	Stationary(mounted: wall/ Tripod or Stand (*1))	Hand held (*2)	Hand held with alignment aid (*3)	
Iris Diameter (In pixel)	> 210			
Spatial Resolution Pixel Resolution	> 60% @ 4.0 Lp/mm > 16 Pixels/mm			
# of simultaneous captured eyes (*4)	2			
Viewfinder	External	Internal	External or Internal	
Capture distance	> 750 mm	> 50 mm	> 20 mm	
Capture volume (width/height/depth)	> 250x500x500mm	> 20x15x12mm	> 20x15x12mm	
Exposure time	< 15ms	< 33 ms	< 33 ms	
Imaging wavelength	700-900 mm			
Spectral Spread	Power in any 100nm band > 35% of total power			
Scan type	Progressive			
Image margins	Left & right: 0.50x iris diameter, Top & bottom: 0.25x iris diamt.			
Pixel depth	> 8 bits/pixel			
Image evaluation	> 5 frames/sec, continuous image capture			

frame rate			
Capture mode	Auto Capture with built –in quality check (incorporates NIST quality considerations)		
Sensor Signal to noise Ratio	>36 DB		
Connectivity (*5)	USB 2, USB-IF certified Or Networked (TCP/IP)	USB 2, USB-IF verified	
Power	USB or independent PS		
Weight	NA	< 1 kg	< 1 kg
Dimension	<300x100x300mm	< 220x200x100mm	< 220x200x100mm
Operating temperature	0-49C		
Humidity	10–90% non-condensing		
Durability/Shock	IP54		
Safety Standard	Exempt Group per IEC 62471:2006-07		
Standards	FCC Class A, RoHS		
Software API	Compliant with latest UIDAI Device Capture API specifications and the offered device should be STQC/UIDAI Certified		
Accessories	Required all necessary accessories, connecting cables		
Warranty	3 years Onsite comprehensive warranty		

D. 9. Web Camera

Make		Compliance/Not Compliance
Model		
Capture mode	Plain live capture	
Image Quality	Full Frontal (0x01) as per ISO/IEC 19794-5	
Minimum Resolution	800x600	
Capture mode	Manual Capture with Auto Focus, Auto Lighting Adjustment	
Sensor	>2MP Native Sensor.	
Connectivity	High Speed USB 2, USB-IF certified (Total of only 1 USB Port available for connectivity and power)	
Lens	Fixed, SLR	
Power	Through USB/Independent PS/Lithion-Ion preferred to AA/AAA Batteries.	
Mount	The web camera should be mountable on Laptop Screen.	
Operating temperature	0 – 50 C	
Humidity	10 – 90%	
Durability/Shock		
Safety Standard	UL	
Software API	Compliant with latest UIDAI Device Capture API specifications	
Accessories	Required all necessary accessories, connecting cables and drivers	
Warranty	3 years Onsite comprehensive warranty	

D.10. STQC/UIDAI Certified Finger Print Capturing Device

Make		Compliance/Not Compliance
Model		
Capture mode	Plain live scan capture	
Image Acquisition Requirements	Setting level 31 or higher (Section 9.1 of Biometric Design Standards for UID Applications V2.0)	
Image evaluation frame rate	> 3 frames/sec, continuous image capture	
Capture mode	Auto capture with built-in quality check (incorporates NIST quality considerations)	
Capture area	> 76mm x 80mm	
Connectivity	USB 2, USB-IF certified (only 1 USB Port available for connectivity and power.)	
Power	Through USB	
Dimension (W X H X D)	< 160mm x 160mm x 160mm	
Weight	Maximum 2.5 Kg.	
Operating temperature	0 – 50 C	
Humidity	10 – 90% non-condensing	
Durability/Shock	IP 54	
Standards	UL certified (if applicable). Meets ISO 19794-4:2005 Section 7 and Annex A certification requirements (IAFIS Appendix F certified).	
Software API	Compliant with latest UIDAI Device Capture API specifications and the offer device should be STQC/UIDAI Certified	
Accessories	Required all necessary accessories, connecting cables and drivers	
Warranty	3 years Onsite comprehensive warranty	

D.11. STQC/UIDAI Certified GPS Device.

Make		Compliance/Not Compliance
Model		
Specifications	The GPS device should be supplied according to the model nos. provided in the UIDAI website with required licenses and Accessories. Note: List of approved GPS vendors are available in the UIDAI website, www.uidai.gov.in	
Accessories	With all necessary required cables and accessories to connect to the PC/Laptop	
Warranty	3 years Comprehensive on-site Warranty	

D12. A4 Size Flatbed Colour Scanner:

Make		Compliance/Not Compliance
Model		
Imaging Technology	CCD	
Scan Resolution	2400x2400 dpi or more	
Color	48 bit Colour dpi or higher	
Greyscale Levels	256 or more	
Connectivity	USB 2.0	
Media Type Supported	A4 Size Paper	
Scan File Format	PDF, TIFF, JPEG	
Compatibility	MAC , Windows & Linux	
Certifications & Support	MS Windows 7 Pro or higher, Linux Certified, ROHS & Energy Star Complaint	
Accessories	With required accessories, connecting cables and driver media, power cables should be supplied	
Warranty	3 years comprehensive onsite warranty	

D.13. CCTV Cameras

Make		Compliance/Not Compliance
Model		
HD Camera	IR Dome/ballet Camera, 1080P resolution, 02.0 MP image recording, night vision.	
DVR 4 Channel	108P, H264 compression , LAN/WAN, 02.0MP lite Rec, DNS, DDNS, Support 2 USB , 1 Ethernet, HDM2 and VGA Output video loss	
Power supply for camera	12 volt -3MP Input voltage-220 volt AC , output voltage- 12 volt DC	
HDD 2TB	Surveillance HDD for 60 days recording	
Installation with all required cables and connectors	3+1 coaxial copper Hard disk, CAT 6 ethernet cable, PVC pipe for wiring BNC, DC or other accessories.	

D.14. Internet Dongle

Make		Compliance/Not Compliance
Model		
Specifications	4G compatible	

D.15. LCD Monitor

Make		Compliance/Not Compliance
Model		
TFT Monitor	for residents to verify their data (Min. 15" with a resolution above 1024x768)	

c. Format for Queries

To

Dy. Chief General Manager,
MPSEDC, State IT Centre,
Arera Hills, Bhopal

Sub: Submission of Queries

Ref: Tender for Procurement of Complete AADHAAR Enrolment Kits for the office of the Commissioner, Tribal Development GoMP.

(Tender No: MPSEDC/TRIBAL/UIDAI/2018/379 Dated: 29/06/2018)

Dear Sir,

We have gone through the bid document and have following queries:-

S. No.	Clause No in TENDER	Page Number	Query

Request your kind response of the same.

Yours Faithfully
[Authorized Signatory]
[Designation]
[Place]
[Date and Time]
[Seal]
[Business Address]

d. MANUFACTURERS AUTHORIZATION FORM

Ref No:

Dated...

To,

Dy.Chief General Manager
M.P. State Electronics Dev. Corp. Ltd.
State IT Centre, 47A, Arera hills, Bhopal

Tender No: MPSEDC/TRIBAL/UIDAI/2018/379 Date: 29.06.2018

Dear Sir,

We _____ who are established and reputed
Manufacturers of _____ having factories
at _____ (A
ddress of the factory) do hereby authorize M/s _____ (Name & Address
of agent) to submit a bid, and subsequently negotiate and sign the contract with you against the
above tender.

We hereby extend our full guarantee, warranty and support and also in meeting warranty
obligations by providing necessary spares in time for the goods & services offered by the above
firm against this tender, as per standard as well as MPSEDC warranty terms.

Yours faithfully

(Name)
(Name of the Manufacturer)

Note: This letter of authority should be on the letter head of the manufacturer and should be
signed by a person competent and having a power of attorney to bind the manufacturer. The
bidder in its bid should include it.

Annexure II: Financial Proposal Formats

Financial Bid for Tender for Procurement of Complete AADHAAR Enrolment Kits for the office of the Commissioner, Tribal Development GoMP.

MP State Electronics Development Corporation Ltd							
Tender No. - MPSEDC/UIDAI/Tribal/2018/379 Dated: 29.06.2018							
Name of Bidder:							
S.No	Particulars Item quoted as per Technical Specification	Unit	Qty.in Number (App) (A)	Unit Basic Rate in Rs. (B)	GST (C)	Total Rate (Inclusive GST) Rs. (D) = (B) + (C)	Total Amount Rs. (E) = (A) * (D)
1	2	3	4	5	6	7	8
1	Laptop	Nos	1010				
2	Laser Printer	Nos	1010				
3	USB 4 port Hubs	Nos	1010				
4	16GB Pen Drive	Nos	1010				
5	White Screen	Set	1010				
6	Focus Light	Set	1010				
7	Surge protector-Spike	Nos	1010				
8	Iris Capturing Device	Nos	1010				
9	Web Camera	Nos	1010				
10	Finger Print Capturing Device	Nos	1010				
11	GPS Device	Nos	1010				
12	A4 Size Flatbed Color Scanner	Nos	1010				
13	CCTV Camera	Set	1010				
14	Internet dongle	Nos	1010				
15	LCD Monitor	Nos	1010				
Total Amount in Words:							
Total Amount in figure							
Terms & conditions:							
1. The unit Basic Rates are excluding GST to be quoted in column no 5. GST as per applicable rates is to be quoted separately in column no 6.							
2. The technically qualified bidder with lowest rate quoted for 'D' in column no 7 of the Table above may be considered as be the successful bidder.							
3. Price shall remain fixed for the entire contract period.							
4. The equipment quoted are warranted for 3 year from the date of installation							
5. We agree to all other terms and conditions of the tender.							
6. In case of any revision in GST rates, revised rates of GST shall be applicable at the time of billing.							
7. The quantity of item may be changed as per requirement $\pm 10\%$. Payment shall be made as per actual quantity Supplied.							