



## **MP State Electronics Development Corporation Ltd.**

**(A Govt. of M.P. Undertaking)**

Tender for Supply and Installation Tablet and IRIS Scanner/ Single Fingerprint Scanner Device for various departments of Govt. of Madhya Pradesh

**Tender No. - MPSEDC/Proj/Tablets/2016/343 DATED 25.11.2016**

State IT Centre, 47-A, Arera Hills, Bhopal 462011 M.P.

**Tel: 0755 – 2518603, 2518614**

[www.mpsedc.com](http://www.mpsedc.com)

**BID DATA SHEET**

<b>Particular</b>	<b>Details</b>
Name of the Client	Madhya Pradesh State Electronics Development Corporation Ltd. (MPSEDC)
Address and Concerned person for Correspondence	Chief General Manager, MPSEDC, State IT Centre, 47-A, Arera Hills, Bhopal, Madhya Pradesh
Download of Tender Documents	25.11.2016 to 16.12.2016 up to 2.00 PM
Date and Venue of pre-bid meeting	07.12.2016 at 3:00 pm at State IT Centre, 47-A, Arera hills, Bhopal - 462011
Last date of Bid Submission	16.12.2016 up to 3:00 PM
Cost of bid document	Rs. 5000.00 + Processing Fees (non-refundable) to be paid online through the e-procurement portal.
EMD / Bid Security Amount	Rs. 20,00,000/- to be paid online through E-procurement portal only. EMD in form of Bank Guarantee will not be accepted
Date and time for opening of Technical Proposal	16.12.2016 at 4:00 PM
Date and time for opening of Financial Proposal of technical qualified bidder only	The date and time shall be uploaded on the e-Procurement portal <a href="http://www.mpeproc.gov.in">www.mpeproc.gov.in</a>
Method of submission of Proposal	Only through e-Procurement portal (website <a href="http://www.mpeproc.gov.in">www.mpeproc.gov.in</a> )
Validity of Bids	Minimum 180 days from the due date of submission of proposal as mentioned in this TENDER or the subsequent corrigendum (if any)

**Note:**

- Tender document can be viewed/ downloaded from the website [www.mpeproc.gov.in](http://www.mpeproc.gov.in).  
Tenderer has to submit the document fee, processing fee Online and EMD amount Online only.
- Any further corrigendum/ addendum shall be uploaded on the e-procurement portal [www.mpeproc.gov.in](http://www.mpeproc.gov.in)

## 1. Introduction

M.P. State Electronics Development Corporation Ltd. is the agency of the state working towards promotion & implementation of IT and e-Governance. It is the single-point of access to any IT business opportunity in Madhya Pradesh and encourages various players in the field of IT to come forward and invest in the state of Madhya Pradesh.

MPSEDC is committed to generate IT business for the public/private sector with a mandate from the Government to develop IT in the state. This includes opportunities for software development, supply of hardware & peripherals, networking and connectivity, web applications, e-commerce, IT training and an entire gamut of direct and indirect IT businesses.

Various GoMP Departments have engaged MPSEDC for procuring the necessary hardware. MPSEDC is thus issuing this Tender to select Hardware provider who would provide Tablets and IRIS Scanner / Finger Print Scanners as per the specifications in the Technical bid.

## 2. Eligibility Criteria

#	Eligibility Criteria	Documents to be provided
1	The Bidder must be a company or firm incorporated and registered in India	Certificate of Incorporation under Companies Act
2	In case of Tablet manufacturer, the bidder must have an annual average turnover of at least Rs. 200 Crores from ITES business and Rs. 50 Crore from only tablet business and must have sold at least 25,000 tablet in last 3 financial years (Year 2013-14, 2014-15, 2015-16)	CA certificate & audited Balance sheet of Year 2013-14, 2014-15, 2015-16
3	In case of IRIS Scanner / Finger print Scanner manufacturer, the bidder must have an annual average turnover of at least Rs.10 Crores from ITES business and Rs. 5 Crore from only IRIS Scanner / Finger print Scanner business and sold minimum 10000 IRIS Scanner / Finger print Scanner in last 3 financial years (Year 2013-14, 2014-15, 2015-16)	CA certificate & audited Balance sheet of Year 2013-14, 2014-15, 2015-16
4	In case of dealer the bidder must have an annual average turnover of at least Rs. 5.0 Crores in last 3 financial years (Year 2013-14, 2014-15, 2015-16) – Please refer Pt. No. 6 below.	CA certificate & audited Balance sheet of Year 2013-14, 2014-15, 2015-16
5	In case of dealer, the Bidder must have successfully executed at least 1 project of Supply of Tablet/IT/ITES of total value of Rs 4 Crores or maximum 4 projects for Supply of Tablet/IT/ITES with cumulative total value of Rs 4 Crores in any of the Government Department/ PSU/PSB/ reputed private organisation in last 3 yrs. – Please refer Pt. No. 6 below.	Work Order copy to be attached.
6	In case of the representative/dealer, the Representative/dealer must attach tender specific authorization letter (in the enclosed format in the tender form) from respective manufacturer for all the products quoted by them. <b>Please Note:</b> - The OEM for the product quoted by the dealer should meet the Eligibility Criteria mentioned at Point 2 & 3 above. In case the OEM	Tender Specific Manufacturer Authorization letter for all products quoted

	for the product quoted by the dealer does not meet the Eligibility Criteria mentioned at Point 2 & 3 above, the representative /dealer would be technically disqualified.	
7	The bidder should have a working office and Service Support Centre in the State of Madhya Pradesh. If the vendor does not have Service Support Centre in each district of Madhya Pradesh, they should establish the same within one month of receiving the work order and give an undertaking to this effect at the time of submission of bid.	List and address of Working office and service support centres in Madhya Pradesh  Undertaking as per pt. 7

### 3. Scope of Work

Following is the scope of work to be performed by the selected vendor:

S. No.	Scope of Work Area	Description of Scope of Work/ Deliverables for the Activity
1	General	<ul style="list-style-type: none"> <li>The selected vendor shall supply, install, configure and provide necessary support for tablet and IRIS Scanner / Fingerprint Scanner Device as per specifications.</li> <li>Provide warranty support in time for a period of minimum 1 year.</li> </ul>

### 4. Instructions to the Bidders

This section specifies the procedures to be followed by bidders in the preparation and submission of their bids. Information is also provided on the submission, opening, and evaluation of bids and on the award of contract. It is important that the bidder carefully reads and examines the Tender document.

#### A. Availability of TENDER Document

The Tender document is available and downloadable on following websites: <http://www.mpeproc.gov.in> and <http://mpsdc.com/>

Tender Fees (non-transferable & non-refundable) must be paid online at e-procurement portal (<http://www.mpeproc.gov.in>).

#### B. Pre-bid Meetings and Clarifications

##### (i) Clarifications

The prospective Bidder requiring any clarification on the TENDER shall contact MPSEDC through email by sending the queries at **info@mpsdc.com**. The queries, if any, shall be submitted by the bidders as per the format given in Annexure I(C). The MPSEDC would provide clarifications to only those queries which would be received before the due date as mentioned in Bid data sheet. All future correspondence/corrigendum shall be published on [www.mpeproc.gov.in](http://www.mpeproc.gov.in)

##### (ii) Pre-bid Conference and Issue of Corrigendum

- A Pre-Bid conference of all the interested bidders shall be held at the scheduled date and time as per the details mentioned in the Bid Data Sheet.

- MPSEDC reserves the right to make any kind of amendments or in the terms and conditions of TENDER before the due date of submission of bid. Any change/ clarification/ corrigendum would be uploaded on the e- procurement portal. This will form a part of this Tender document
- MPSEDC at its discretion may extend the due date for the submission of bids.

### **C. Preparation and Submission of Proposal**

#### **(iii) Completeness of Bids**

Bidders are advised to study all instructions, forms, terms, requirements and other information in the TENDER document carefully. Submission of bid shall be deemed to have been done after careful study and examination of the TENDER document with full understanding of its implications. The response to this TENDER should be full and complete in all respects. Failure to furnish the information required by the TENDER documents or submission of a proposal not substantially responsive to the TENDER documents in every respect will be at the bidder's risk and may result in rejection of its proposal. The TENDER Document is not transferable to any other bidder.

#### **(iv) Language**

The bid as well as all correspondence and documents relating to the bid exchanged by the bidder and the purchaser, shall be in English language only.

#### **(v) Preparation and Submission of Bid**

The bidder is responsible for registration on the e-procurement portal ([www.mpeproc.gov.in](http://www.mpeproc.gov.in)) at their own cost. The bidders are advised to go through the e-procurement guidelines and instructions, as provided on the e-procurement website, and in case of any difficulty related to e-procurement process, may contact the helpline number 18002588684. The Bidder shall submit the proposals online only as described below-

- Proposal that are incomplete or not in prescribed format shall be rejected.
- The Technical and Financial proposal should be submitted only through the e-procurement Portal.
- Technical Proposal - Scanned copy in PDF file format, signed on each page, with file name clearly mentioning: "Technical Proposal for MPSEDC Tender No MPSEDC/Proj/Tablet/2016/343
- The proposal should be as per the Technical Proposal format provided in Annexure I: Technical Proposal Formats
- Financial Proposal –The proposal should be as per the Financial Proposal format provided in Annexure II
- The financial Bid should be in the prescribed forms and Comprehensive onsite Warranty of 1 yrs.
- Conditional proposals shall not be accepted. If any clarification is required, the same should be obtained before submission of the bids.
- Any alteration, erasures or overwriting should be valid only if the person or persons signing the bid initial them.

- Bidders are advised to upload the proposals well before time to avoid last minute issues.
- The bid should be submitted online through [www.mpeproc.gov.in](http://www.mpeproc.gov.in) website. No physical submission of bids would be accepted.

**(vi) Late Bids**

Proposal after due date and time shall not be accepted.

**(vii) Tender Validity**

The TENDER offer must be valid for 180 days from the due date of submission of proposal as mentioned in this TENDER or the subsequent corrigendum (if any). However, MPSEDC in consultation with Concerned Dept. may extend this period, if the bidder accepts the same in writing.

**(viii) Cost and Currency**

The offer must be given in Indian Rupees only. The price will remain fixed for the period of the contract and no changes for any reason what so ever will be allowed. The bidder shall bear all the costs associated with the preparation and submission of its bid, and the purchaser will in no case be responsible or liable for these costs, regardless of conduct or outcome of bidding process.

**(ix) Interpretation of the clauses in the Tender Document**

In case of any ambiguity in the interpretation of any of the clauses in Tender Document, the MPSEDC interpretation of the clauses shall be final and binding on the bidder.

The decision taken by the MPSEDC in the process of Tender evaluation will be full and final.

**(x) Amendment of Tender Document**

At any time prior to the deadline for submission of bids, MPSEDC for any reason, whether at its own initiative or in response to a clarification requested by a prospective bidder, may modify the bid documents by amendment. Any such communication shall be posted on website and bidders are requested to visit the e-procurement website for updates, modification and withdrawal of Offers, if any.

**(xi) Deviations**

The bidder shall not be allowed to make any deviation whatsoever from the terms and condition specified in the TENDER.

**(xii) Earnest Money Deposit (EMD) / Bid Security**

The Bidder shall furnish a bid security as per the amount mentioned in Bid Data Sheet online through e-procurement portal.

No interest shall be payable on EMD under any circumstances.

Unsuccessful Bidder's Bid security shall be discharged or returned on award of Tender to successful Bidder.

In case of successful bidder, the EMD shall be discharged upon signing of agreement and submission of performance bank guarantee, as per Annexure III.

The EMD shall be forfeited by MPSEDC, on account of one or more the following reasons-

- If a bidder withdraws its bid during the period of bid validity
  - If the successful bidder fails to sign the agreement in accordance with terms and conditions
  - If the successful bidder fails to furnish performance bank guarantee as specified in annexure III
- Information given in the proposal is found incorrect/misleading

## **D. Qualification Criteria and Bid Evaluation**

### **(i) Evaluation Methodology**

#### **a. Tender Opening**

- Bid Opening shall take place through the e-Procurement Portal. Online Proposals submitted along with the EMD/ Bid Security and Tender Fee (Payable Online through the portal) shall be considered for Bid opening as per the timelines mentioned in the Bid Data Sheet.
- In case of EMD/ Bid Security is not received as per the timeline mentioned in Bid Data Sheet, the bid submitted in e-Procurement Portal would be rejected.
- The EMD/ bid security will be opened at MPSEDC, in the presence of Bidders' representative who may choose to attend the same as per specified date, time and address.
- A maximum of two representatives from each Participating Organization would be allowed to attend the Tender Opening. The Bidder's representatives, who may choose to attend the session, can attend the Tender opening at the Date and time mentioned in the Bid Data Sheet or as per the Date and Time revised in the subsequent communication given by MPSEDC through [www.mpeproc.gov.in](http://www.mpeproc.gov.in)
- During bid opening preliminary scrutiny of the bid documents will be made to determine whether they are complete, whether required bid security has been furnished and whether the bids are generally in order. Bids not conforming to such preliminary requirements will be rejected.
- To assist in the scrutiny, evaluation and comparison of offers, the MPSEDC may, at its discretion, ask some or all the Bidders for clarification of their offers on any of the points mentioned therein and the same may be sent through email, facsimile. No change in the prices or substance of the bid shall be sought, offered, or permitted, except to confirm the correction of arithmetic errors discovered by MPSEDC in the evaluation of the bids.

#### **b. Tender Evaluation**

To evaluate the Tender the MPSEDC shall formulate a Tender Evaluation Committee (TEC) (also referred to as "Evaluation Committee"). The Evaluation Committee shall evaluate the Technical and Financial bids as per the following process:

- The MPSEDC will evaluate and compare the bids that have been

determined to be substantially responsive.

- Tender Evaluation Committee shall review the Technical Proposal along with Eligibility Criteria. To assist in the examination, evaluation, and comparison of the bids, and qualification of the Bidders, Evaluation Committee may, at its discretion, ask any Bidder for a clarification of its bid.
- The Financial Proposals of only those Bidders who have been qualified in the Technical Proposal along with Eligibility Criteria will be opened in the presence of their representatives, who may choose to attend the session on the specified date, time and address.

**(ii) Failure to Agree with the Terms and Conditions of the TENDER**

Failure of the successful bidder to agree with the Terms & Conditions of the TENDER / Contract shall constitute sufficient grounds for the annulment of the proposal or the award, in such event MPSEDC would reject the proposal and forfeit the EMD as specified in the document.

**(iii) Technical requirements**

- The technical specifications as per sheet are the minimum configuration required. Higher specifications may be considered but no price weight age for higher specifications shall be given.
- The drivers for all the devices for the supported OS are required.
- The OS recovery / loading media would be required for Machine. The scripts / automated software procedures for partitioning / and re-loading of data in the user defined partitions and recovery in case of failure would be required. In case of possibility of loss of data in the recovery option, the system should prompt for backing up the data before erasing.

**(iv)** Technical Compliance of Tablet and IRIS Scanner / Single Fingerprint Scanner Device as per details given in the tender should be submitted with Make & Model quoted as per Annexure I.

**(v)** Technical evaluation matrix

S. No.	Minimum Required Specifications	Specifications of make & model quoted	(a) Non-Compliant (0 mark)	(b) Compliant with min specification (10.25 mark)	(c) Higher Specifications (Max 3 mark)			(d) = a+b+c Total technical marks
<b>1-Android Tablet with 7 inch screen with Integrated IRIS Scanner / Single Finger Print Scanner</b>								
<b>Make</b>								
<b>Model</b>								
1	Processor- min. 1.0 GHz Quad Core or above				Above 1.0 GHZ UP TO 1.25 GHz 1 Mark	Above 1.25 UP TO 1.5 GHz 2 Marks	1.7 GHz and above 3 Marks	
2	Processor- 32 bit or above				64 Bit 2 Marks			
3	RAM- min. 2 GB or above				Above 2 GB but less than 3 GB 1 Mark	3 GB UP TO 4 GB 2 Marks	Above 4 GB 3 Marks	
4	Internal Storage- min. 8 GB or above				16 GB 1 Mark	32 GB 2 Marks	Above 32 GB 3 Marks	



5	Minimum 7" screen and min. 1024x600 pixel resolution or above, (0.1"/+0.4") Capacitive touch with multi touch gestures				1280x 800 1 Mark	1920x1200 2 Marks	
6	Min. Battery backup up to 120 minutes, with minimum 3000 mAh battery.				150 Min 1 Mark	180 Min 2 Marks	Above 210 Min 3 Marks
7	Rear Camera with Auto focus & 5 Mega Pixel resolutions or above capable of reading 10 lines barcode and QR code.				Front Camera with min 2 Mega Pixel resolution 1 Mark		
8	Inbuilt 2G, 3G/4G SIM Slot				4G SIM Slot 1 Mark		
<b>Total Marks (100)</b>							

**OR**

**1-Android Tablet with 7 inch screen**

Make								
Model								
S. No.	Minimum Required Specifications	Specifications of make & model quoted	(a) Non-Compliant (0 mark)	(b) Compliant with min specification (9 mark)	(c) Higher Specifications (Max 3 mark)			(d) = a+b+c Total technical marks
1	Processor- min. 1.0 GHz Quad Core or above				Above 1.0 GHZ UP TO 1.25 GHz 1 Mark	Above 1.25 UP TO 1.5 GHz 2 Marks	1.7 Ghz and above 3 Marks	
2	Processor- 32 bit or above				64 Bit 2 Marks			
3	RAM- min. 2 GB or above				Above 2 GB but less than 3 GB 1 Mark	3 GB UP TO 4 GB 2 Marks	Above 4 GB 3 Marks	
4	Internal Storage- min. 8 GB or above				16 GB 1 Mark	32 GB 2 Marks	Above 32 GB 3 Marks	
5	Minimum 7" screen and min. 1024x600 pixel resolution or above, (0.1"/+0.4") Capacitive touch with multi touch gestures				1280x800 1 Mark	1920 x1200 2 Marks		
6	Min. Battery backup up to 120 minutes, with minimum 3000 mAh battery or above				150 Min 1 Mark	180 Min 2 Marks	Above 210 Min 3 Marks	
7	Rear Camera with Auto focus & 5 Mega Pixel				Front Camera with min 2 Mega Pixel resolution 1 Mark			

	resolutions or above capable of reading 10 lines barcode and QR code.						
8	Inbuilt 2G, 3G/4G SIM Slot					4G SIM Slot 1 Mark	
<b>'A' Total Marks</b>							
<b>2-IRIS Scanner / Single Fingerprint Scanner Device for use with Android Tablet (as STQC Certified)</b>							
<b>Make</b>							
<b>Model</b>							
9	STQC/UIDAI certified Iris scanner / Single Finger-print biometric device with driver, in-built template extractor software/SDK (mandatorily with license, if required) (STQC Certificate for the device must be submitted)					Single finger print Scanner No Additional Marks	Iris Scanner 1 Marks
10	API/SDK for Android (4.0 and above) platform.					No additional Marks	
<b>'B' Total Marks</b>							
<b>Grand Total A+B</b>							

**Please Note:**

- MPSEDC reserves right to visit (or conduct telephonic verification) bidder's customers where such a similar project execution has taken place.
- The bidder should submit two samples of the offered models and BIS certificate/STQC/ERTL/ETDC compliance certification for the offered devices for the parameters described in the Technical specifications.
- Based on technical specifications of the offered model and the test report in comparison to the tender specifications, technical marks will be allotted as per technical bid format.
- Bidders who qualify in the technical evaluation i.e. Eligibility criteria & Technical Compliance of products quoted as per required specification shall be considered for financial evaluation.

**(vi) Inspection**

Purchaser reserves the right to inspect the manufacturer/supplier works prior to supply.

**(vii) Financial Bid Evaluation**

The financial bids for technical qualified bidders will be opened. Financial bids, not substantially responsive or incomplete in any manner, are liable to be disqualified.

**(viii) Selection of the Bidder**

Successful bidder will be evaluated using Quality cum Cost Based Solution evaluation procedure as described below:

- The evaluation will be made on the basis of Quality - cum - Cost. The weightage for Technical Evaluation shall be 70% and financial evaluation shall be 30%.
- The commercial evaluation would be based on the cost of the services provided by the bidder in the commercial bid. The evaluation will be done taking the following components in to consideration.

Total evaluated bid value = X

The commercial scores will be calculated as

$$F_n = F_{min} / F_b * 100$$

Where

$F_n$  = Normalized financial score of the bidder under consideration

$F_b$  = Evaluated cost for the bidder under consideration

$F_{min}$  = Minimum evaluated cost for any bidder

Evaluation of Bid - Final Evaluation

The overall score will be calculated as follows:-

$$B_n = 0.70 * T_n + 0.30 * F_n$$

Where

$B_n$  = overall score of bidder under consideration

$T_n$  = Pre-qualification cum Technical score for the bidder under consideration

$F_n$  = Normalized financial score of the bidder under consideration

- The bidder with the highest marks is the L1 bidder.

**(ix) Confidentiality**

- a) Any attempt by a Bidder to influence MPSEDC in the evaluation of the bids or Contract award decisions may result in the rejection of its bid.
- b) If any Bidder wishes to contact the MPSEDC during/after opening of the Bid to award of contract. The bidder may do so in writing.

**E. Terms and Conditions Governing the Contract**

**(i) Performance Bank Guarantee (PBG)/ Security Deposit**

The project will carry a performance guarantee of 10% of the total order value for the warranty period plus six months. The Successful Bidder shall have to submit the PBG as per the format given on Annexure III. The PBG will be discharged / returned by MPSEDC upon being satisfied that there has been due performance of the obligations of the bidder under the contract. However, no interest shall be payable on the performance bank guarantee

This guarantee may be invoked on violation of any of the condition (s) of the contract.

Performance security should be submitted within 15 days of receiving the work order. The Performance Bank Guarantee can be in the form of Bank

Guarantee in favour of MPSEDC Ltd. On submission of Performance Security, EMD amount submitted will be returned.

**(ii) Taxes and Duties**

Rates should be **inclusive of all Taxes** as per the financial bid format.

**(iii) Warranty**

System should invariably be **comprehensive carry-in warranty for a period of one year at district level** from the date of successful installation and commissioning.

**(iv) Delivery Period**

Delivery period should not exceed 60 days in total from the date of order under any circumstances. The MPSEDC LTD. reserves the right to extend the delivery period, in the interest of the project if required.

MPSEDC also reserves the right to award the contract for segregated delivery schedule.

The Tablet and IRIS Scanner / Single Fingerprint Scanner Devices to be delivered to the Block head quarters and installed at the various offices of Agriculture and Labour Departments, Govt. of MP.

**(v) Transfer / Sub-Contracting**

The bidder has no right to give, bargain, sell, assign or sublet or otherwise dispose of the Contract or any part thereof, as well as to give or to let a third party take benefit or advantage of the present Contract or any part thereof. However, in case of circumstances beyond the control of bidder, transfer/ sub-contracting may be permissible with the written consent of MPSEDC.

- (vi)** The bidders should have a sales office in Madhya Pradesh with MP-TIN registered in M.P. Billing to MPSEDC should be done through their M.P. Office only with all tax paid including MP VAT. If the successful bidder does not have an office and MP TIN No in Madhya Pradesh at the time of bidding, then they will have to provide an undertaking that if they are awarded this contract they shall establish an office in Madhya Pradesh within one month of the receipt of Work Order and provide MPSEDC with their MP TIN No.

**(vii) Penalty**

In case of delay in execution of the order, penalty a sum @ 1% (one percent) of the price of any stores not delivered for a week or Part thereof subject to maximum of 5% (five percent) would be levied. In case of continued failure to deliver the Tablet and IRIS Scanner / Single Finger print scanner beyond five weeks beyond the time period mentioned for distribution of Tablet and IRIS Scanner / Finger print scanner as mentioned in the Tender, MPSEDC may take appropriate action which includes cancellation of work order/agreement and forfeiture of the Performance Guarantee.

**(viii) Payment**

Payment: Payment shall be released by MPSEDC as per the following terms:

90% Payment for the value of goods supplied shall be released against proof

of delivery of consignment to the destination places as per despatch instructions on submission of bills in triplicate. Balance 10% shall be released after successful installation and commissioning of equipment, subject to the condition of payment receipt from concern department. The bills for the purpose of payment shall be submitted to MPSEDC, Bhopal. No interest shall be payable on delayed payments due to what so ever reason.

**(ix) Corrupt / Fraudulent Practices**

The Purchaser requires that the Bidders under this Tender should observe the highest standards of ethics during the procurement and execution of such contracts. In pursuance of this policy, the Purchaser defines the terms set forth as follows:

- "Corrupt Practice" means the offering, giving, receiving or soliciting of anything of value to influence the action of the public official in the award of the contract, procurement process or in contract execution;
- In the event of corrupt practice and fraudulence in addition to penal action as per the terms and conditions of the contract, legal action shall also be initiated against the concerned.
- "Fraudulent practice" means a misrepresentation of facts in order to influence award of contract or a procurement process or a execution of a contract to the detriment of the Purchaser, and includes collusive practice among Bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the Purchaser of the benefits of the free and open competition;
- The Purchaser will suspend the award of contract if prima-facie it is established that the vendor had engaged in corrupt or fraudulent practices in competing for the contract in question.

The Purchaser will declare a Bidder ineligible after giving opportunity of being heard, either indefinitely or for a stated period of time, to be awarded a contract if at any time it is found that the Bidder has engaged in corrupt and fraudulent practices in competing for, or in executing, this contract.

**(x) Resolution of Disputes**

MPSEDC and the successful bidders shall make every effort to resolve amicably by direct informal negotiation, any disagreement or dispute, arising between them under or in connection with the contract.

Any dispute or difference whatsoever arising between the parties to this Contract out of or relating to the meaning, scope, operation or effect of this Contract or the validity of the breach thereof, which cannot be resolved, shall be settled through a process of arbitration as defined the provisions of the Madhya Pradesh Madhyastam Adhikaran Adhiniyam, 1983 and the award made there under shall be final and binding upon the parties hereto, subject to legal remedies available under the law. The Arbitration proceedings will be held at Bhopal, Madhya Pradesh.

**(xi) Legal Jurisdiction**

All legal disputes are subject to the jurisdiction of Courts at Bhopal only.

**(xii) Indemnity**

The successful bidders/Successful Bidder shall indemnify, protect and save MPSEDC and MPSEDC against all claims, losses, costs, damages, expenses, action suits and other proceeding, resulting from infringement of any patent,

trademarks, copyrights etc. or such other statutory infringements in respect of all components (like system software, software tools, hardware etc.) and the services rendered under this Tender.

**(xiii) Publicity**

Any publicity by the bidder in which the name of the Indenter/buyer is to be used should be done only with the explicit written permission of the MPSEDC.

**(xiv) Force Majeure**

- The successful Bidder shall not be liable for forfeiture of its Performance bank guarantee, Liquidated Damages, or termination for default if and to the extent that it's delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure.
- For purposes of this clause, "Force Majeure" means an event beyond the control of the
- Bidder and not involving the Bidder's fault or negligence, and not foreseeable. Such events may include, but are not restricted to, acts of Government in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargoes.
- If a Force Majeure situation arises, the bidder shall promptly notify the authorised representative of MPSEDC in writing of such condition and the cause thereof. Unless otherwise directed by the authorised representative of MPSEDC in writing, the Bidder shall continue to perform its obligations under the Contract as far as it is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

**(xv) Right to terminate the process**

MPSEDC, reserves the right to accept or reject any Tender offer, and to annul the Tendering process and reject all Tenders at any time prior to award of rate contract, without thereby incurring any liability to the affected vendor(s) or any obligation to inform the affected vendor(s) of the grounds for such action.

MPSEDC makes no commitments, explicit or implicit, that this process will result in a business transaction with anyone. Further, this TENDER does not constitute an offer by MPSEDC. The bidder's participation in this process may result in MPSEDC selecting the bidder to engage in further discussions.

**(xvi) Limitation of Liability**

The maximum aggregate liability of successful bidder shall not exceed the order value.

**5. Technical Specifications Compliance and Technical Score Matrix as part of the technical bid to be submitted for the make and model quoted for technical evaluation as per Annexure I**

## **Annexure I: Technical Proposal Formats**

### **A. Covering Letter Technical Proposal**

To  
Chief General Manager,  
MPSEDC, State IT Centre,  
Arera Hills, Bhopal

**Sub:** Submission of Technical Proposal

**Ref:** Tender for Rate contract for Supply and Installation Tablets and Single Fingerprint Scanner Devices. (Tender No: \_\_\_\_\_ Dated: \_\_/\_\_/\_\_\_\_)

Dear Sir,

Having examined the TENDER, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to supply and install and maintain the Laptop, as required and outlined in the TENDER. We attach hereto our responses to Technical requirements.

We confirm that the information contained in these responses or any part thereof, including the exhibits, and other documents and instruments delivered or to be delivered to MPSEDC is true, accurate, verifiable and complete. This response includes all information necessary to ensure that the statements therein do not in whole or in part mislead the department in its short-listing process.

We fully understand and agree to comply that on verification, if any of the information provided here is found to be misleading the selection process, we are liable to be dismissed from the selection process or termination of the contract during the project, if selected to do so.

We agree for unconditional acceptance of all the terms and conditions set out in the TENDER document.

We hereby confirm that:

1. We have deposited Earnest Money of Rs. ....../- (Rupees .....only) online.
2. We have successfully executed orders of similar nature and we have sufficient experience and financial strength in handling orders of this value.
3. The quoted rates shall be valid till the completion of the order but not less than 180 days.
4. We further confirm that all chapters of the tender documents have been read, understood and signed and there is no deviation/discrepancy.
5. We agree to accept the extension order up to 100% quantity within Six months of the issue of the order.
6. We agree that you are not bound to accept any Tender response you may receive. We also agree that you reserve the right in absolute sense to reject all or any of the products/ services specified in the Tender response.
7. We hereby declare that our Company / Firm is having unblemished past record and is not declared blacklisted or ineligible to participate for bidding by any State/Central Govt., Semi-government or PSU due to unsatisfactory performance, breach of general or specific instructions, corrupt / fraudulent or any other unethical business practices..

Following are the particulars of our organization:

#	Description	Details (To be filled by the bidder)
1.	Name of the company	
2.	Official address	
3.	Phone No. and Fax No.	
4.	Corporate Headquarters Address	
5.	Phone No. and Fax No.	
6.	Web Site Address	
7.	Details of Company's Registration (Please enclose copy of the company registration document)	
8.	Name of Registration Authority	
9.	Registration Number and Year of Registration	
10.	Quality Certificates (ISO 9001:2008) and its validity, if any	
11.	CST/LST/VAT registration No.	
12.	Service Tax Registration No.	
13.	Permanent Account Number (PAN)	
14.	Yearly Turnover of the Last 3 years 2013-2014 2014-2015 2015-2016	

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15. Name & address of the Banker

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16. List of Major Clients and the size of orders

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Note: Separate sheets may be attached wherever necessary

Contact Details of officials for future correspondence regarding the bid process:

<b>Details</b>	<b>Authorised Signatory</b>	<b>Secondary Contact</b>
Name		
Title		
Company Address		
Phone		
Mobile		
Fax		
E-mail		

It is hereby confirmed that I/We are entitled to act on behalf of our company and empowered to sign this document as well as such other documents, which may be required in this connection.

Yours Faithfully

[Authorized Signatory]

[Designation]

[Place]

[Date and Time]

[Seal & Sign]

[Business Address]

## B. Checklist for Technical Proposal.

(The technical proposal should comprise of the following basic requirements. The documents mentioned in this compliance sheet along with this form, needs to be a part of the technical proposal)

S. No.	Particulars	Document Submitted (Yes/No)	Documentary Proof(PDF detail)
<b>General Information</b>			
a	Document Of Incorporation of Bidder		
c	CST/LST/VAT registration No.		
d	Service Tax Registration No.		
e	Permanent Account Number (PAN)		
f	Balance Sheet & Profit & Loss A/c of Last 3 years of Bidder 2013-14, 2014-15, 2015-16		
g	List of clients of Bidder		
h	Signed copy of tender document by bidder		
<b>1 Tablet</b>			
a	Manufacturers Authorisation of Tablet quoted		
b	Technical Compliance on the manufacturers letter head with make & model with brochures		
c	BIS / STQC Certificate		
<b>2 IRIS Scanner / Single Fingerprint Scanner Device</b>			
a	Manufacturers Authorisation of Fingerprint Scanner Device quoted		
b	Technical Compliance on the manufacturers letter head with make & model with brochures		
c	BIS/STQC Certificate		
<b>3 Tablet with Integrated IRIS Scanner / Single Fingerprint Scanner</b>			
a	Manufacturers Authorisation of Tablet with Integrated IRIS Scanner / Single Fingerprint Scanner Device quoted		
b	Technical Compliance on the manufacturers letter head with make & model with brochures		
c	BIS/STQC Certificate		

Note: The Documents related to each point must be uploaded in the form of PDF separately.

**ANNEXURE -1**  
**TECHNICAL SPECIFICATIONS COMPLIANCES SHEET**

S. No.	Minimum Required Specifications	Specifications of make & model quoted	(a) Non-Compliant	(b) Compliant with min specification	(c) Higher Specifications
<b>1-Android Tablet with 7 inch screen with Integrated IRIS Scanner / Single Finger Print Scanner</b>					
<b>Make</b>					
<b>Model</b>					
1	Processor- min. 1.0 GHz Quad Core or above. 32 bit or 64 bit please specify				
2	RAM- min. 2 GB or above				
3	Internal Storage- min. 8 GB or above				
4	Expandable storage through micro SD, minimum 32 GB to be supplied with device				
5	USB Port- Minimum one Micro USB port and compatible cable for STQC Certified IRIS Scanner / Fingerprint Scanner				
6	USB port should provide power supply to biometric device and support USB OTG. Y cable will also be accepted.				
7	Rear Camera with Auto focus & 5 Mega Pixel resolutions or above capable of reading 10 lines barcode and QR code				
8	Minimum 7" screen and min. 1024x600 pixel resolution or above, (0.1"/+0.4") Capacitive touch with multi touch gestures				
9	Scratch resistant front Glass				
10	Inbuilt 2G, 3G/4G SIM Slot				
11	Min. Battery backup up to 120 minutes, with minimum 3000 mAh battery.				
12	Voice Calling – GSM SIM Support				
13	Headphone Connector – 3.5mm				
14	GPS facility for capturing the location coordinates				
15	Connectivity Requirements Wi-Fi IEEE 802.11b/g/n, 3G/4G mobile data support, GPRS & Bluetooth v 4.0 or above				
16	Software Requirements for development support <input type="checkbox"/> Certified Android v 4.x				

	Operating System or Above <input type="checkbox"/> Safety and other standards compliance – CE certification/ RoHS certification BIS IS 13252 / FCC certification				
17	Power supply – 100-240V, 50Hz AC Supply				
18	Warranty – 1 year onsite comprehensive warranty including battery				
19	Comprehensive User manual in Hindi & English				
20	BIS Certification				
21	Peripherals – One power cable, one OTG Cable, Earphone, Charger and Screen Guard				
22	Every Unit should have unique IMEI number				
23	Necessary drivers for installing and running Android based applications.				
24	STQC/UIIDAI certified Iris scanner / Single Finger-print biometric device with driver, in-built template extractor software/SDK (mandatorily with license, if required) (STQC Certificate for the device must be submitted)				
25	API/SDK for Android (4.0 and above) platform.				
26	Sample application for Android platform to test sensor/extractor				
27	The device should be capable for Data Transmission in Encrypted form to UIIDAI				

**OR**

**1-Android Tablet with 7 inch screen**

<b>Make</b>					
<b>Model</b>					
1	Processor- min. 1.0 GHz Quad Core or above. 32 bit or 64 bit please specify				
2	RAM- min. 2 GB or above				
3	Internal Storage- min. 8 GB or above				
4	Expandable storage through micro SD, minimum 32 GB to be supplied with device				

5	USB Port- Minimum one Micro USB port and compatible cable for STQC Certified IRIS Scanner / Fingerprint Scanner				
6	USB port should provide power supply to biometric device and support USB OTG. Y cable will also be accepted.				
7	Rear Camera with Auto focus & 5 Mega Pixel resolutions or above capable of reading 10 lines barcode and QR code				
8	Minimum 7" screen and min. 1024x600 pixel resolution or above, (0.1"/+0.4") Capacitive touch with multi touch gestures				
9	Scratch resistant front Glass				
10	Inbuilt 2G, 3G/4G SIM Slot				
11	Min. Battery backup up to 120 minutes, with minimum 3000 mAh battery.				
12	Voice Calling – GSM SIM Support				
13	Headphone Connector – 3.5mm				
14	GPS facility for capturing the location coordinates				
15	Connectivity Requirements Wi-Fi IEEE 802.11b/g/n, 3G/4G mobile data support, GPRS & Bluetooth v 4.0 or above				
16	Software Requirements for development support <input type="checkbox"/> Certified Android v 4.x Operating System or Above <input type="checkbox"/> Safety and other standards compliance – CE certification/ RoHS certification BIS IS 13252 / FCC certification				
17	Power supply – 100-240V, 50Hz AC Supply				
18	Warranty – 1 year onsite comprehensive warranty including battery				
19	Comprehensive User manual in Hindi & English				
20	BIS Certification				
21	Peripherals – One power cable, one OTG Cable, Earphone, Charger and Screen Guard				
22	Every Unit should				

	have unique IMEI number				
23	Necessary drivers for installing and running Android based applications.				
24	The device should be capable for Data Transmission in Encrypted form to UIDAI				
<b>2-IRIS Scanner / Single Fingerprint Scanner Device for use with Android Tablet (as STQC Certified)</b>					
<b>Make</b>					
<b>Model</b>					
1	STQC/UIDAI certified Iris scanner / Single Finger-print biometric device with driver, in-built template extractor software/SDK (mandatorily with license, if required) (STQC Certificate for the device must be submitted)				
2	API/SDK for Android (4.0 and above) platform.				
3	Device should be plug and play with any android (4.0 and above) tablet without need of any additional license to be deployed.				
4	The device should have integrated USB 2.0 type connector.				
5	Device must come with connector cables to allow connection of the device to Micro USB port				
6	Sample application for Android platform to test sensor/extractor				

**Note:**

1. Vendor has to provide all necessary technical support for integration of their device
2. If any of the above technical parameter are – non – Compliant, the bid shall be technically rejected and shall not be considered for further evaluation
3. The party should quote only 1 Make for the product quoted.

**C. Format for Queries**

To  
Deputy Chief General Manager,  
MPSEDC, State IT Centre,  
Arera Hills, Bhopal

**Sub:** Submission of Queries

**Ref:** Tender for Supply and Installation of **Tablet and Single Fingerprint Scanner Device**  
(Tender No: \_\_\_\_\_ Dated: \_\_/\_\_/\_\_\_\_)

Dear Sir,

We have gone through the bid document and have following queries:-

S. No.	Clause No in TENDER	Page Number	Query

Request your kind response of the same.

Yours Faithfully  
[Authorized Signatory]  
[Designation]  
[Place]  
[Date and Time]  
[Seal]  
[Business Address]

**D. MANUFACTURERS AUTHORIZATION FORM**

**Ref No:** .....

**Dated:**.....

To,  
Chief General Manager  
M.P. State Electronics Dev. Corp. Ltd.  
State IT Centre, 47A, Arera Hills, Bhopal

Tender No:..... Due Date: .....

Dear Sir,

We \_\_\_\_\_ who are established and reputed  
Manufacturers of \_\_\_\_\_ having factories  
at \_\_\_\_\_

\_\_\_\_\_ (Address of the factory) do  
hereby authorize M/s \_\_\_\_\_ (Name & Address of agent) to  
submit a bid, and subsequently negotiate and sign the contract with you against the  
above tender.

We hereby extend our full guarantee, warranty and support and also in meeting  
warranty obligations by providing necessary spares in time for the goods & services  
offered by the above firm against this tender, as per standard as well as MPSEDC  
warranty terms.

Yours faithfully

(Name)  
(Name of the manufacturer)

Note: This letter of authority should be on the letter head of the manufacturer and  
should be signed by a person competent and having a power of attorney to bind the  
manufacturer. The bidder in its bid should include it.



**Annexure II: Financial Proposal Format**

**Financial Bid for Supply and Installation of Tablet and IRIS Scanner / Single Fingerprint Scanner Device (Tender No. - MPSEDC/Proj/Tablet/2016/343)**

MP State Electronics Development Corporation Ltd							
Tender No. - MPSEDC/Proj/Tablet/2016/343							
Name of Bidder:							
S.No.	Particulars	Unit	Qty. in number	Unit Rate (inclusive of all other taxes in MP excluding VAT) Rs.	Applicable MP VAT Rs.	Rate (Inclusive of all taxes including MP VAT) Rs.	Total Amount Rs.
			(A)	(B)	(C)	(D) = (B) + (C)	(E) = (A) * (D)
Make							
Model							
1	Android Tablet with 7 inch screen with Integrated IRIS Scanner / Single Finger Print Scanner	No	42000				
Total Amount in Words:							
<b>OR</b>							
Make							
Model							
1	Android Tablet with 7 inch screen	No	42000				
Make							
Model							
2	IRIS Scanner / Single Fingerprint Scanner Device for use with Android Tablet (as STQC Certified)	No	42000				
Total Amount in Words:							

**Terms & conditions**

- 1. The unit Rates are inclusive of all other Taxes in M.P. but excluding VAT to be quoted in column no 5. MP VAT as per applicable prevailing rates is to be quoted separately in column no 6.**
- 2. Price shall remain fixed for the entire contact period.**
- 3. MPSEDC will not issue 'C' form.**
- 4. The Tablet and IRIS Scanner / Single Finger print scanner quoted are warranted for 1 year including Battery from the date of delivery**
- 5. We agree to all other terms and conditions of the tender.**

**Note**

- 1. We understand and agree that the quantity of Tablet and Finger print scanner may be changed as per requirement. Payment shall be made as per actual quantity Distributed.**
- 2. We understand and agree that the Successful bidder will be evaluated using Quality cum Cost Based Solution evaluation procedure for the make and models quoted  
The evaluation will be made on the basis of Quality - cum - Cost. The weightage for Technical Evaluation shall be 70% and financial evaluation shall be 30%.**

**The bidder with the highest marks is the L1 bidder.**

Yours Faithfully

[Authorized Signatory]  
[Designation]  
[Place]  
[Date and Time]  
[Seal & Sign]  
[Business  
Address]

### **Annexure III: Format of PBG**

[Date]

To  
Deputy Chief General Manager,  
MPSEDC, State IT Centre,  
Arera Hills, Bhopal

#### **Sub: Performance bank Guarantee for Supply and Installation of Tablet and Finger Print Scanner for various Departments of Govt. of Madhya Pradesh.**

(Tender No: \_\_\_\_\_ Dated: \_\_/\_\_/\_\_\_\_)

Dear Sir,

M/s. (name of bidder), a company registered under the Companies Act, 1956, having its registered office at (address of the bidder), (hereinafter referred to as "our constituent", which expression, unless excluded or repugnant to the context or meaning thereof, includes its successors and assignees), agreed to enter into a contract dated ..... (Herein after, referred to as "Contract") with you (Madhya Pradesh Electronic Development Corporation (MPSEDC)) for Supply and Installation of Tablet and Finger Print Scanner for various Departments of Govt. of Madhya Pradesh.

We are aware of the fact that as per the terms of the contract, M/s. (name of bidder) is required to furnish an unconditional and irrevocable bank guarantee of amount 10% of (Supply order value) in favour of MPSEDC for an amount <<....>> and guarantee the due performance by our constituent as per the contract and do hereby agree and undertake to pay the amount due and payable under this bank guarantee, as security against breach/ default of the said contract by our constituent.

In consideration of the fact that our constituent is our valued customer and the fact that he has entered into the said contract with you, we, (name and address of the bank), have agreed to issue this Performance Bank Guarantee. Therefore, we (name and address of the bank) hereby unconditionally and irrevocably guarantee you as under:

In the event of our constituent committing any breach/default of the said contract, and which has not been rectified by him, we hereby agree to pay you forthwith on demand such sum/s not exceeding the sum of amount <<....>>), without any demur.

Notwithstanding anything to the contrary, as contained in the said contract, we agree that your decision as to whether our constituent has made any such default(s) / breach(es), as aforesaid and the amount or amounts to which you are entitled by reasons thereof will be binding on us and we shall not be entitled to ask you to establish your claim or claims under this Performance Bank Guarantee, but will pay the same forthwith on your demand without any protest or demur.

We hereby expressly waive all our rights to pursue legal remedies against MPSEDC and other Concerned Government Departments of Madhya Pradesh.

We the guarantor, as primary obligor and not merely surety or guarantor of collection, do hereby irrevocably and unconditionally give our guarantee and undertake to pay any amount you may claim (by one or more claims) up to but not exceeding the amount mentioned aforesaid during the period from and including the date of issue of this guarantee through the period.

We specifically confirm that no proof of any amount due to you under the contract is required to be provided to us in connection with any demand by you for payment under this guarantee other than your written demand.

Any notice by way of demand or otherwise hereunder may be sent by special courier, telex, fax, registered post or other electronic media to our address, as aforesaid and if sent by post, it shall be deemed to have been provided to us after the expiry of 48 hours from the time it is posted. If it is necessary to extend this guarantee on account of any reason whatsoever, we undertake to extend the period of this guarantee on the request of our constituent upon intimation to you.

This Performance Bank Guarantee shall not be affected by any change in the constitution of our constituent nor shall it be affected by any change in our constitution or by any amalgamation or absorption thereof or therewith or reconstruction or winding up, but will ensure to your benefit and be available to and be enforceable by you during the period from and including the date of issue of this guarantee through the period.

Notwithstanding anything contained hereinabove, our liability under this Performance Guarantee is restricted to amount <<....>>), and shall continue to exist, subject to the terms and conditions contained herein, unless a written claim is lodged on us on or before the aforesaid date of expiry of this guarantee.

We hereby confirm that we have the power/s to issue this Guarantee in your favour under the Memorandum and Articles of Association/ Constitution of our bank and the undersigned is/are the recipient of authority by express delegation of power/s and has/have full power/s to execute this guarantee under the Power of Attorney issued by the bank in your favour.

We further agree that the exercise of any of your rights against our constituent to enforce or forbear to enforce or any other indulgence or facility, extended to our constituent to carry out the contractual obligations as per the said Contract, would not release our liability under this guarantee and that your right against us shall remain in full force and effect, notwithstanding any arrangement that may be entered into between you and our constituent, during the entire currency of this guarantee.

Notwithstanding anything contained herein, our liability under this Performance Bank Guarantee shall not exceed amount INR <<....>>

The PBG shall be remain valid during the entire contract period (1Year) plus additional 6 Months (i.e. 1 Years and 3 Months from start of contract period) ; and We are liable to pay the guaranteed amount or part thereof under this Performance Bank Guarantee only if we receive a written claim or demand on or before .... (Date) i.e.

Any payment made hereunder shall be free and clear of and without deduction for or on account of taxes, levies, imports, charges, duties, fees, deductions or withholding of any nature imposts. This Performance Bank Guarantee must be returned to the bank upon its expiry. If the bank does not receive the Performance Bank Guarantee within the abovementioned period, subject to the terms and conditions contained herein, it shall be deemed to be automatically cancelled.

This guarantee shall be governed by and construed in accordance with the Indian Laws and we hereby submit to the exclusive jurisdiction of courts of Justice in Bhopal (M.P) for the purpose of any suit or action or other proceedings arising out of this guarantee or the subject matter hereof brought by you may not be enforced in or by such count.

Dated ..... this ..... Day ..... 2016.

Yours faithfully,  
For and on behalf of the ..... Bank,

(Signature)

Designation

(Address of the Bank)